



**REPRESENTATIVE TOWN MEETING
TOWN OF GREENWICH**

**EXPLANATORY COMMENTS FOR
December 2015 MEETING**

ITEM NO.: **1**
DEPARTMENT: Community Development (First Selectman Office)
CONTACT: Princess A. Erfe 622-3796 perfe@greenwichct.org
REFERRED TO: *Finance, Health & Human Services, Legislative & Rules
Committees*
VOTES: Board or commission name vote (y or n)

RESOLUTION BY THE BOARD OF ESTIMATE AND TAXATION IN
PASSING UPON THE REPORT AND THE RECOMMENDATIONS OF THE
BUDGET COMMITTEE
FOR THE 2016 (January 1, 2016 through December 31, 2016) BUDGET YEAR

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROPOSED
BUDGET
AND EXPENDITURE HISTORY FOR YEAR 2016**

WHEREAS, the Policy of the Town of Greenwich requires that the Board of Estimate and Taxation shall annually make and file in the Office of the Town Clerk a Detailed Statement of the Appropriations, with its reasons for said Appropriations which it deems necessary to meet the expenses and to conduct the affairs of the Community Development Block Grant Program of the Town of Greenwich for the ensuing Fiscal Year, that is to say, for the Year January 1, 2016 to December 31, 2016 inclusive; and

WHEREAS, the said Board has so filed in the Office of Town Clerk a Detailed Statement of such Appropriations contained in a document designated as Town of Greenwich, CT CDBG Entitlement Program Proposed 2016 CDBG Annual One-Year Action Plan Program Year 2016 (January 1, 2016 – December 31, 2016) specifically pages 3, pages 7 through 9 and pages 101 through 102, and it will also forward a copy of this resolution to the Representative Town Meeting (RTM) indicating approval of the Community Development Block Grant Plan and Budget for the Fiscal Year January 1, 2016 – December 31, 2016 by the Board of Estimate and Taxation; and

WHEREAS, the said Policy provides that the Board of Estimate and Taxation shall submit proposed Appropriations and the RTM shall make such Appropriations as

may appear advisable, except that no Appropriations shall be made exceeding an amount for the same purpose recommended by the said Board; and

WHEREAS, said Town of Greenwich, CT CDBG Entitlement Program Proposed 2016 CDBG Annual One-Year Action Plan Program Year 2016 (January 1, 2016 – December 31, 2016) shall be forwarded to the members of the Representative Town Meeting on or before November 12, 2015 for action by the Representative Town Meeting at its Meeting to be held December 14, 2015.

NOW, THEREFORE, BE IT RESOLVED, that the recommendations of the Board of Estimate and Taxation as contained in the said Community Development Block Grant Proposed Budget and History Year 2016 filed, as stated, in the Office of the Town Clerk and submitted at the meeting of the Representative Town Meeting be and the same hereby are approved as the Appropriations for the ensuing Calendar Year 2016, except that the following items shall be increased, decreased, modified or omitted as follows:

Appropriations Recommended

<u>Department</u>	<u>Code Number</u>	<u>By Budget</u> <u>Committee</u>	<u>By Board</u>	<u>Increase (+) or</u> <u>Decrease</u>	<u>Reason for</u> <u>(-)</u>
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Total Increase (+)/Decrease (-).....

FURTHER RESOLVED, that the Appropriations of \$725,000 (+/-), set forth, are hereby approved, made and adopted for the Fiscal Year January 1, 2016 to December 31, 2016, inclusive and conditioned on the U. S. Department of Housing and Urban Development approval of the projected entitlement of approximately \$725,000 (+/-),

FURTHER RESOLVED, that in the event the entitlement amount should be more than anticipated or if there should be any program income due during program year 2016, the additional funds will be appropriated to a contingency line item, or if the entitlement is less than the projected \$725,000, the priority for funding after the staff salaries will be based on an equal percentage reduction within each category, starting with funding decreases in the public service activities in order to comply with the 15% CAP followed by funding decreases in the capital projects (with a minimum grant allocation of \$5,000), of the activities listed in the “First Selectman’s Final Funding Recommendations for CDBG PY2016”; and

FURTHER RESOLVED, that the First Selectman, under the provisions of Title 8 of the Connecticut General Statutes, Chapter 130, Part VI, Community Development and Title 1 of the Housing and Community Development Act of 1974, Public Law 93-383, as amended (42 U.S.C. §5301 et seq.); the Department of Housing and Urban Development Act, as amended (42 U.S.C. §3531 et seq.), be hereby

authorized to accept grants for the purpose of carrying out an approved Community Development Block Grant Program for the Town of Greenwich; and

FURTHER RESOLVED, that the Department of Community Development of the Town of Greenwich, for purposes set forth in this Budget, is authorized to accept grants or funds made available through the Community Development Block Grant Fund.

ITEM NO.: **2**
DEPARTMENT: Community Development (First Selectman Office)
CONTACT: Princess A. Erfe 622-3796 perfe@greenwichct.org
REFERRED TO: *Finance, Health & Human Services, Legislative & Rules Committees*
VOTES: Board or commission name vote (y or n)

RESOLVED, that the Representative Town Meeting does hereby approve and adopt the Town of Greenwich, CT CDBG Entitlement Program Proposed 2016 CDBG Annual One-Year Action Plan Program Year 2016 (January 1, 2016 – December 31, 2016) as on file in the Office of the Town Clerk, and as it may be modified by adoption of the Resolution of the Board of Estimate and Taxation; and that the Representative Town Meeting does hereby authorize the First Selectman to prepare the Town of Greenwich, CT CDBG Entitlement Program Proposed 2016 CDBG Annual One-Year Action Plan Program Year 2016 (January 1, 2016 – December 31, 2016) and to apply for and accept funds for the purpose of carrying out housing and community development programs, as approved for fiscal year 2016 (January 1, 2016 – December 31, 2016); and

RESOLVED, that in approving and adopting said Town of Greenwich, CT CDBG Entitlement Program Proposed 2016 CDBG Annual One-Year Action Plan Program Year 2016 (January 1, 2016 – December 31, 2016), to become the Final Plan, the Representative Town Meeting finds and determines that by following the plan, the Community Development Block Grant program will be conducted and administered in compliance with Title 8 of the Connecticut General Statutes, Chapter 130, Part VI, Community Development and Title I of the Housing and Community Development Act of 1974, Public Law 93-383, as amended (42 U.S.C 5301 et seq.); of the Department of Housing and Urban Development Act, as amended (42 U.S.C 3531 et seq.); and

FURTHER RESOLVED, that the First Selectman, under the provisions of Title 8 of the Connecticut General Statutes, Chapter 130 Part VI, Community Development and Title I of the Housing and Community Development Act of 1974, Public Law 93-383, as amended (42 U.S.C. §5301, et seq.); of the Department of Housing and Urban Development Act, as amended (42 U.S.C. §3531, et seq.), be hereby authorized to accept grants for the purpose of carrying out an approved Community Development Block Grant program for the Town of Greenwich.

EXPLANATORY COMMENTS

Authorization is requested for the First Selectman to apply to HUD for funds for the purposes and amounts identified in the Town of Greenwich, CT CDBG Entitlement Program Proposed 2016 CDBG Annual One-Year Action Plan Program Year 2016 (January 1, 2016 – December 31, 2016). The Housing and Community Development Act of 1974, and subsequent amendments, is an act of Congress to return tax revenues to local communities from the Department of Housing and Urban Development (HUD) to address the needs established by the local communities, with an emphasis on neighborhoods, decent housing and suitable living environments; and expanding economic opportunities for persons of low- and moderate-incomes. Communities eligible to apply for the Community Development Block Grant (CDBG) entitlement, are required to prepare an Annual One-Year Action Plan for Housing and Community Development Programs, which acts as the funding application and a Consolidated Plan (3 years or more) for all Community Development Programs. The RTM in January 2015, acted on the previous Five-Year Consolidated Plan (January 1, 2015 – December 31, 2019) for Greenwich.

The Town of Greenwich, from 1975 thru 2015, has received \$36,516,076 in CDBG funds (entitlement and program income). If adopted by the RTM, the “Proposed” Annual One-Year Action Plan becomes “Final” and the document is then submitted to HUD for approval. Under these Resolutions, the RTM is asked to hold a public hearing to consider and act on the Town of Greenwich, CT CDBG Entitlement Program Proposed 2016 CDBG Annual One-Year Action Plan Program Year 2016 (January 1, 2016 – December 31, 2016).

The Board of Estimate and Taxation's (BET) Resolution, adopted at its public hearing on November 16, 2015, requests action on the 2016 CDBG budget as identified in the Annual One-Year Action Plan as the “CDBG Proposed Budget and History” (pages 101-102). Such document have been prepared to coincide with the RTM action on the Town of Greenwich, CT CDBG Entitlement Program Proposed 2016 CDBG Annual One-Year Action Plan Program Year 2016 (January 1, 2016 – December 31, 2016).

The RTM has historically combined both Resolutions for action. The amount of the year 2016 CDBG entitlement for the Town of Greenwich from HUD is anticipated at \$725,000 (+/-) plus \$104,369.37 of reprogrammed funds for a total of \$829,369.37. Statutorily, no more than 15% of the entitlement can be allocated for Public Service activities, and no more than 20% of the entitlement plus program income can be allocated for administrative and planning costs. The Town of Greenwich, CT CDBG Entitlement Program Proposed 2016 CDBG Annual One-Year Action Plan Program Year 2016 (January 1, 2016 – December 31, 2016) was developed so that the Town of Greenwich may or may not choose to apply for future CDBG entitlements. Per HUD requirements, the “Plan” has been developed with maximum citizen participation, including submission to various Town agencies, non-profit housing and social service agencies, local libraries and media for review and comment. The attachment is the certifications, which acts as the Agreement between the Town of Greenwich and the US Department of Housing and Urban Development. Copies of the Town of Greenwich, CT CDBG Entitlement Program Proposed 2016 CDBG Annual One-Year Action Plan Program Year 2016 (January 1, 2016 – December 31, 2016) were mailed (under separate cover) to all RTM members on or about November 17, 2015.

Certifications

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing - The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan - It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Anti-Lobbying - To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

Authority of Jurisdiction - The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with Plan - The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 - It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official,

Title

Date

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570).

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);

2. **Overall Benefit.** The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2015, 2016, 2017, 2018, 2019 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;

3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements. However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws -- It will comply with applicable laws.

Signature/Authorized Official	Title	Date
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Attachments

Town of Greenwich, CT CDBG Entitlement Program Proposed 2016 CDBG Annual One-Year Action Plan Program Year 2016 (January 1, 2016 – December 31, 2016) mailed to RTM Members on or about November 17, 2015.

ITEM NO.: **3**
DEPARTMENT: Office of the First Selectman 1512PR01
CONTACT: Joseph Siciliano 203.622.6472 jsiciliano@greenwichct.org
REFERRED TO: *Finance, Parks & Recreation, Public Works Committees*
VOTES: BET 12-0-0

RESOLVED, that the sum of \$48,000.00 be and the same is hereby appropriated from RESERVE for CAPITAL & NON-RECURRING FUND to the Department of Parks and Recreation account Z833-59300-XXXXX to replace the Island Beach Generator.

EXPLANATORY COMMENTS

The electrical needs at Island Beach are provided by a 35KW generator that is about 20 years old. This operation utilizes a single pole circuit breaker for electrical protection. In early August 2015, power was lost with the tripping of the circuit breaker. The issue was analyzed and found the issue was due to the generator rotor and stator and advised to replace the generator. The breaker was replaced and a generator rental unit was deployed for a 6 week period to take us through the season.

This request includes the necessary funds for the generator inspection, circuit breaker replacement, 6 week generator rental as well a new replacement generator.

ATTACHMENTS
Separate Packet

ITEM NO.: **4**
DEPARTMENT: Office of the First Selectman 1512PR02
CONTACT: Joseph Siciliano 203.622.6472 jsiciliano@greenwichct.org
REFERRED TO: *Parks & Recreation, Public Works Committees*
VOTES: BET 12-0-0

RESOLVED, that the sum of \$15,000.00 be and the same is hereby appropriated from RESERVE for CAPITAL & NON-RECURRING FUND to the Department of Parks and Recreation account Z834-59260-XXXXX to replace the Steel Work Boat.

EXPLANATORY COMMENTS

Funds were provided via capital project number 14193 to replace our aging work boat whose operation is critical to our operation in terms of island and marina work activities and ice breaking during the winter months.

We have thoroughly combed the used market offerings for a used vessel that would suit our needs without success. This then leads us to the new boat market wherein a suitable baseline vessel can be purchased for \$40,000. This request will bridge the financial disconnect when added to the existing \$25,000 approved in project number 14193

ATTACHMENTS
Separate Packet

ITEM NO: **5**
DEPARTMENT: Office of the First Selectman
CONTACT: Michael Rosen – 203 622 7710 - mrosen@greenwichct.org
REFERRED TO: *Appointments, Health & Human Services Committees*
VOTES: Board of Selectmen 3-0-0

RESOLVED, that the following named person, nominated by the Board of Selectmen, be appointed a regular member of the Nathaniel Witherell Board of Directors for a term expiring 3/31/18.

LAWRENCE POSNER

EXPLANATORY COMMENTS

Lawrence Posner, of 633 Round Hill Road, Greenwich, CT 06831 has been nominated as a regular member of the Nathaniel Witherell Board of Directors for a term expiring 3/31/18.

Mr. Posner is a retired physician who is Board Certified in Internal Medicine and Medical Oncology. He was the Global Head of Regulatory Affairs and Compliance for Siegfried AG of Zofingen, Switzerland, a contract manufacturer of active pharmaceutical ingredients and drug products. He spent nearly 28 years in the pharmaceutical industry in research and development.

Lawrence earned his M.D. degree from Case Western University, his Master's Degree in Economics from the University of Connecticut, and his B.A. Degree from Brandeis University. He is a member of the Board of Directors of the Greenwich Symphony; a member of the Dean's Advisory Board, College of Liberal Arts and Sciences, UConn, Storrs, Member of the UConn Foundation; and a member of the Council to Advance Human Health, Case Western Reserve School of Medicine, Cleveland, Ohio.

ITEM NO: **6**
DEPARTMENT: Office of the First Selectman
CONTACT: Michael Rosen – 203 622 7710 - mrosen@greenwichct.org
REFERRED TO: *Appointments, Land Use Committees*
VOTES: Board of Selectmen 3-0-0

RESOLVED, that the following named person, nominated by the Board of Selectmen, be appointed a regular member of the Planning and Zoning Commission for a term expiring 3/31/19.

NANCY RAMER

EXPLANATORY COMMENTS

Nancy Ramer, of 2 Wesskum Wood Road, Riverside, CT 06878 has been nominated as a regular member of the Planning and Zoning Commission for a term expiring 3/31/19.

Ms. Ramer was a Partner in the law firm of Ramer & Ramer, specializing in family law, prior to her retirement in February 2014. She had been an attorney since 1974, and also performed pro bono legal work on the side, including volunteer legal counseling for YWCA Domestic Abuse Service. She is currently an alternate member of the Planning and Zoning Commission.

Nancy earned her B.A degree from the University of Arizona and her J.D. from St. John's University. She is an associate member of the Greenwich DTC and a member of the Community Development Advisory Committee. In the past, she was the president of the OGRCC and a member of the Riverside School PTA. Additionally, Nancy Chaired the United Way Task Force on Domestic Violence, was on the First Church school board, the YWCA board, and the YWCA finance committee.

ITEM NO.: 7
DEPARTMENT: Office of the First Selectman 1512PR03
CONTACT: Joseph Siciliano 203.622.6472 jsiciliano@greenwichct.org
REFERRED TO: Finance, Land Use, Parks & Recreation Committees

VOTES:

**AMENDED RESOLUTION
PREVIOUSLY APPROVED JANUARY 2015**

WHEREAS, in January 2015, the RTM accepted a gift of \$520,000.00 for the Byram Park Improvement and Beautification Project;

WHEREAS, since the acceptance of the gift, the scope of the project has changed resulting in increased costs and therefore an increase in the amount of the money to be gifted to the Town for the Byram Park Improvement and Beautification Project.

WHEREAS, the revised amount to be gifted to the Town is a total amount of \$935,000, inclusive of the \$520,000 accepted by the RTM in January 2015.

WHEREFORE, RESOLVED, that the Town of Greenwich accept a gift at the amended value of \$935,000.00 for the Byram Park Improvement & Beautification Project.

FURTHER RESOLVED, that the Town of Greenwich wishes to acknowledge The Dalio Foundation, Inc. for its gift and continued support for community enhancements.

EXPLANATORY COMMENTS

At the January 2015 RTM meeting, \$520,000.00 was approved for the Byram Park Improvement & Beautification Project. We ask that you approve this amended resolution as the initial value of the project was based on preliminary estimates. Since the project was approved, we've received adjustments to the scope of work and contractor pricing. In addition, the playground enhancements have been modified to include a complete playground replacement and upgrade.

Per a letter from the Dalio Foundation, Inc. dated October 19, 2015, please note the following:

To date Barbara Dalio's discussions with the Town of Greenwich about the Project, she has been acting in her capacity as a Director of the Foundation, thus for this grant, "Dalio Foundation, Inc." should be acknowledged as the donor. In connection therewith, please clarify the public record reflected in the minutes of the January 2015 Town Meeting to acknowledge that the Project is being supported by the Dalio Foundation.

The Town of Greenwich has been the beneficiary of decades of philanthropy from charitable citizens supporting a wide array of community services. We are pleased to

present to you for acceptance, a generous gift from the Dalio Foundation, Inc. to make needed improvements to Byram Park; one of four of Greenwich's formal parks. Byram Park, 30 acres tucked away between 1-95, Ritch Avenue, and Long Island Sound in the western end of Town, has something for everyone. The well-protected harbor provides slips for 200 small boats, while just beyond the ring of privately held islands there are 50 outwater moorings for larger craft. The boating facilities also include a launching ramp, lockers for the boaters' gear and a dry dock area.

The beach attracts over 30,000 residents each season. For sports enthusiasts, the Park has tennis courts as well as the only lighted ball field in Greenwich.

The sheer granite walls, which surround the softball diamond, were once part of a quarry operated by the Ritch family, beginning in the 1840's. The quarry shipped a type of granite sometimes known as "Byram Blue Point". Legend has it that some of the stone from Byram Park was used in the construction of the Brooklyn Bridge as well as many other projects in New York City. The Town acquired the 20-acre parcel in 1918, and an oral history by Charles Clark tells of the subsequent construction of the beach. Sand from Long Island was sailed across to coincide with high tide, and had to be frantically shoveled off the deck before the ebb stranded the boat.

In 1975, the Town purchased the Rosenwald property, an additional ten acres, which doubled the size of the beach. A hike up to the site of the former Rosenwald house, above the ball field, is worth it not only for the exercise but also for the *spectacular* panoramic view of Long Island Sound. On another bluff overlooking the Sound is a clambake area with a pavilion for family reunions and corporate outings. There is a children's playground; named after playground and park advocate; Anne Kristoff. The mature pines, maples, oaks and black walnuts, which populate the Park, provide secluded areas for quiet strolls. The Park also has many species of waterfowl including Mute Swans, Canada Geese and Mallards, which can be found year round along the quay.

The first improvement project involves management and care of shade trees and ornamental trees throughout Byram Park. Tree care is to include maintenance and aesthetic pruning for general tree health. Specimen trees will be planted to augment and enhance the distinctive tree collection that currently exists in Byram Park. There are also horticultural improvements planned to enhance existing perennial and bulb gardens as well as the creation of new floral display opportunities within Byram Park.

Improvement #1	Scope	January 2015	Revised
	Pruning for Tree Care	\$60,000.00	\$60,000.00
	Planting Trees/Flower Gardens	\$50,000.00	\$ 50,000.00
		\$110,000.00	\$110,000.00

The second improvement project is comprised of the replacement and installation of 5' asphalt paths throughout park area including drainage improvements. In addition, replacement of two access stairways located within the park one of which services the upper picnic area and one that services the children's playground area.

Improvement #2	Scope	January 2015	Revised
	Site work and restoration		
	5' sidewalk replacement		
	Replacement of access stairs		
		\$200,000.00	\$300,000.00

The third improvement project includes enhancements to the Anne Kristoff playground with the addition of playground equipment surfacing and access to the playground area. Also, repair and reactivate the lights at the Byram Park tennis courts to include re-lamping, wiring, and control panel upgrades.

Improvement #3	Scope	January 2015	Revised
	Playground replacement/upgrade		\$500,000.00
	Tennis lighting upgrades		
		\$210,000.00	\$ 25,000.00

Project Total	\$520,000.00	\$935,000.00
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If you would like to read more about the history on Byram Park, please check out the Historic Landscape Report on the Town's website; greenwichct.org, click on Parks and Recreation, the report is under the Parks and Trees header on the right hand side.

ITEM NO: **8**
DEPARTMENT: District 8
CONTACT: John Eddy 203-55-7122 rtm@johneddy.com
REFERRED TO: **All Committees**
VOTES: N/A

District 8 Resolution to
Amend RTM Rules Chapter V
Section G

December 2015

Resolution:

Resolved that **Chapter V, Section G** of the RTM Rules (dated 9/1/2014) be and is hereby amended, effective June 1, 2016 , to read as follows:

G. BUDGET PLANNING PROCESS

Each Standing Committee, except for the Appointments and Budget Overview Committees, is charged to adhere to the best of their ability in accordance with the following timeline provided. Such timeline is intended to align with the “Timeline for the Budget Process” found on pages 38-39 of the current BET Reference Book and should be adjusted accordingly for any future revision thereof.

The Chair of each Standing Committee may, at his or her discretion, designate a member of such Standing Committee to perform the process set forth below.

G. BUDGET PLANNING PROCESS

Each Standing Committee, except for the Appointments and Budget Overview Committees, is charged to adhere to the best of their ability in accordance with the following timeline provided.

Such timeline is intended to align with the “Timeline for the Budget Process” found on pages 38-39 of the current BET Reference Book and should be adjusted accordingly for any future revision thereof.

The Chair of each Standing Committee may, at his or her discretion, designate a member of such Standing Committee to perform the process set forth below.

September:

1) As soon as possible after the previous fiscal year budget vote, and no later than the September RTM meeting, Standing Committees establish budget sub-committees (along with subcommittee BET Liaisons) whose purpose is to monitor and report the Town budget proceedings involving their respective functional Town departments.

2) Standing Committee Chairs share the names of the budget sub-committee members by posting on the RTM website prior to the October Call.

The Moderator Pro Tempore will report the Standing Committees that have posted such reports at the October RTM meeting.

Standing Committee Chairs should post changes to budget sub-committee membership to the RTM website as may become necessary for events including, but not limited to, elections, resignations, etc.

3) The Chair of each Standing Committee provides reporting guidelines to its budget sub-committee.

4) Standing Committee Chairs set-up meetings with the Town Budget Director to review their respective budget process for the upcoming fiscal year

Reports of these meetings will focus on departmental needs, priorities, changes and deferments—as well as any other items writers deem important.

Reports are posted to the RTM website as soon as possible before the December Call and will disclose if meeting took place and, if so, who attended.

[Above “section 4 “does not apply to the Education Committee, as the Budget Director has no responsibility for the Board of Education Budget. The Education Committee reports on its meetings with the Board of Education.]

5) Each Standing Committee Chair or designee will be responsible for the following:

- a) Distribute the names of the RTM members serving on their respective budget sub- committees to the Town department(s) and/or agency(s) with which their respective committee is functionally involved and request a schedule of all budget meetings its delegates may attend
- b) Report schedule of budget meetings once dates are finalized and no later than the end of the calendar year.
- c) Posting of all scheduled budget meetings to the RTM website prior to the next scheduled RTM meeting.

These reports specify the names of the RTM members who attended each meeting, those who prepared the report, and should focus on departmental needs, priorities, changes and deferments—as well as any other items writers deem important.

6) Standing Committees are encouraged to invite public input as early as possible in order to shape budget discussions. Any germane public comments should be incorporated into the reports, which are posted on the RTM website and shared with Department Heads.

September – December:

- 1) Budget sub-committees review BET spending guidelines and post reports on same to the RTM website prior to the December RTM Call.
- 2) Before departments complete their preliminary operating budgets, RTM Budget Sub-committees request that the First Selectman provide his/her priorities and plans to meet those priorities.
[The Education Committee should request this from the Board of Education]
- 3) Budget sub-committees request the Chairman of BET Budget Committee to provide spending priorities as implied by BET's guidelines, for discussion.
- 4) Budget sub-committees meet with BET Liaisons to review budget items from respective Town departments

December through February:

- 1) Each Standing Committee Chair, or designee, requests copies of available departmental budget requests along with supporting documentation on behalf of its budget Sub-Committee.
- 2) Each Standing Committee Chair, or a designee of the Chair, receives and distributes pertinent departmental budget documents to their budget sub-committees
- 3) Budget sub-committees monitor the development of the budget requests of their functional departments and at least one member of the sub-committee attends, to the extent possible, each scheduled meeting between Town department heads and the Budget Committee of the BET. Budget sub-committee members shall report on these meetings to their respective Standing Committees prior to the March Call and the Standing Committee Chair posts the report on the RTM website.

- 4) Budget sub-committees, at their own discretion, conduct research into noteworthy line item requests and discuss these with department managers and share their findings with their respective Standing Committees .

Reports on these items reports are posted on the RTM website prior to the end of March.

- 5) Budget sub-committees attend, to the extent it is possible, subsequent meetings between BET Budget Committee and Town departments with which they are functionally involved. If no person attends, the Sub-committee arranges to obtain the minutes and provides a report

- 6) Budget sub-committees report to their respective Standing Committees.

Each Standing Committee drafts its conclusions and submits its report to the Budget Committee of the BET, to be considered when preparing its recommended budget. Chairs of sub- committees are responsible for posting the reports to the RTM website.

February- Mid April:

- 1) Each Standing Committee submits its findings and recommendations to the Town Clerk for distribution with the publication of the Recommended Budget in early February.
- 2) Budget sub-committees identify, discuss, evaluate and report on any information subsequently submitted by Town departments to the BET Budget Committee for changes or reinstatements to the Recommended Budget.
- 3) By Mid-March, any standing committees having differences with the BET Budget Committee should be prepared to discuss their findings and recommendations at their respective meetings with the BET Budget Committee..
- 4) Budget sub-committees and other interested RTM members attend the public hearings held by the BET to the extent possible and, if unable, obtain the minutes or watch video and provide report.

April:

- 1) Standing Committees submit their final budget conclusions and recommendations in a written report to the Town Clerk.
- 2) The Town Clerk will distribute written reports, together with the Proposed Budget, to the members of the RTM as part of the May meeting packet and Standing Committee
- 3) Chairs also post report to the RTM website

May:

- 1) At the RTM budget meeting, if a Standing Committee plans to offer a line item amendment, the Committee Chair shall offer a Standing Committee report in accordance with *Rules of the RTM, Section III G., "Making Standing Committee Reports."*

EXPLANATORY COMMENTS

Separate Packet

ITEM NO. **9**
DEPARTMENT: RTM
CONTACT: Erf Porter Dist 12 – erfporter2@yahoo.com
REFERRED TO: Legislative & Rules Committee
VOTES:

Resolved, that at least three (3) weeks prior to the January 19, 2016 Greenwich Representative Town Meeting (RTM), that those planning to run for the Greenwich RTM Moderator or Moderator Pro Tem positions for the RTM term beginning on January 19, 2016 may publicly indicate their intent. They can do so by providing the Town Clerk with their resume which will be mailed on January 4, 2016 with the call for the January 19, 2016 RTM meeting.

EXPLANATORY COMMENTS:

In the interests of greater transparency and early disclosure for new members, it has been suggested that the attached resolution be placed on the December call. It has been submitted to District members for their support in placing it there. A similar resolution, though limited to the position of Moderator, was passed by the RTM in the mid-nineties and this same resolution was adopted at the October 2011 and December 2013 meetings.

ATTACHMENTS:

Separate packet

ITEM NO: **10**
DEPARTMENT: Office of the First Selectman
CONTACT: Michael Rosen – 203 622 7710 - mrosen@greenwichct.org
REFERRED TO: *Appointments and Health & Human Services Commitees*
VOTES: Board of Selectmen 3-0-0

RESOLVED, that the following named person, nominated by the Board of Selectmen, be appointed a regular member of the Nathaniel Witherell Board of Directors for a term expiring 3/31/16.

LAURENCE B. SIMON

EXPLANATORY COMMENTS

Laurence Simon, of 48 Edgewood Drive, Greenwich, CT 06831 has been nominated as a regular member of the Nathaniel Witherell Board of Directors for a term expiring 3/31/16.

Mr. Simon is the co-founder of Health Management Systems, Inc., a publically-traded company that is the largest coordinator of benefits for many Medicare and Medicaid programs in more than 40 states. After his retirement from HMS in 1997, Larry served on the Information Advisory Technology Committee for the Town of Greenwich, and then served 12 years on the Board of Estimate and Taxation, 10 of which he spent on the Budget Committee. He is scheduled to complete his service as a member of the Town's Retirement Board effective December 22, 2015.

Larry earned his B.A. in Economics from the University of Pennsylvania, and his M.A. in Applied Economics from the University of Pennsylvania. He has a thorough understanding of health care reimbursement, and budget formulation. He also has been associated with the Greenwich Land Trust, the United Way of Greenwich, the Bruce Museum, and the League of Women Voters throughout his volunteer career.