



STATE OF CONNECTICUT
TOWN OF GREENWICH

A regular Representative Town Meeting of the Town of Greenwich will be held in the Moderator's Hall of Central Middle School on June 8, 2015 at 8:00 P. M.(E.S.T.) for the following purposes:

1. To consider and act upon the following resolution, postponed from the April 2015 meeting.

RESOLVED, that the following named person, nominated by the Board of Selectmen, be reappointed a regular member of the Board of Ethics for a term expiring 3/31/18.

JOHN B. MARGENOT, JR.

Referred to Appointments Committee
Referred to Town Services Committee

2. To consider and act upon the following resolution, postponed from the April 2015 meeting.

RESOLVED, that the following named person, nominated by the Board of Selectmen, be reappointed as a regular member of the Board of Parks and Recreation for a term expiring 3/31/18.

HANS CHRISTIAN THALHEIM

Referred to Appointments Committee
Referred to Parks & Recreation Committee

3. To consider and act upon the following resolution, postponed from the April 2015 meeting.

RESOLVED, that the following named person, nominated by the Board of Selectmen, be reappointed as a regular member of the Board of Parks and Recreation for a term expiring 3/31/18.

PATRICK SLYNE

Referred to Appointments Committee
Referred to Parks & Recreation Committee

4. To consider and act upon the following resolution, postponed from the April 2015 meeting.

RESOLVED, that the following named person, nominated by the Board of Selectmen, be reappointed as a regular member of the Board of Parks and Recreation for a term expiring 3/31/18.

RICHARD C. LOH

Referred to Appointments Committee
Referred to Parks & Recreation Committee

5. To consider and act upon the following resolution, postponed from the April 2015 meeting.

RESOLVED, that the following named person, nominated by the Board of Selectmen, be reappointed as a regular member of the Planning and Zoning Commission for a term expiring 3/31/18.

RICHARD MAITLAND

Referred to Appointments Committee
Referred to Land Use Committee

6. To consider and act upon the following resolution postponed from the April 2015 meeting.

RESOLVED, that the following named person, nominated by the Board of Selectmen, be appointed as a regular member of the Historic District Commission for a term expiring 3/31/20.

KATIE BROWN

Referred to Appointments Committee
Referred to Land Use Committee

7. To consider and act upon the following resolution, requested by the First Selectman and approved by the Board of Selectmen.

RESOLVED, pursuant to State Public Act No. 95-268, an Act concerning Neighborhood Assistance, the programs and complete applications filed in the Town Clerk's office are hereby approved for the purpose of encouraging business

contributions to non-profit organizations and government agencies providing important services in Greenwich.

Referred to Finance Committee
Referred to Health & Human Services Committee

8. To consider and act upon the following resolution, requested by Superintendent of Schools and approved by the Board of Education.

RESOLVED, that the Greenwich Representative Town Meeting authorizes the Greenwich Board of Education to apply to the Commissioner of Education and to accept or reject a grant for the New Lebanon Elementary School project at the New Lebanon Elementary School.

RESOLVED, that the New Lebanon Elementary School Building Committee is hereby established as the building committee with regard to the New Lebanon Elementary School project at the New Lebanon Elementary School.

RESOLVED, that the Greenwich Representative Town Meeting hereby authorizes at least the preparation of schematic drawings and outline specifications for the New Lebanon Elementary School project at the New Lebanon Elementary School.

Referred to Education Committee
Referred to Finance Committee

9. To consider and act upon the following resolution, requested by the Commissioner of Public Works and approved by the First Selectman and the Board of Estimate and Taxation.

RESOLVED, that the sum of \$670,486 be and the same is hereby appropriated to be added to the following accounts: A312-51100 known as "Highway Overtime Services, \$350,000; G318-51100 known as "Highway Traffic Operations Overtime Services" \$55,000; A315-51300 known as "Highway-BOE Temporary Services" \$40,586; and A312-53750 known as "Highway – Highway Materials" \$225,000.

Referred to Finance Committee
Referred to Public Works Committee

10. To consider and act upon the following resolution, requested by the Commissioner of Public Works and approved by the First Selectman and the Board of Selectmen.

RESOLVED, that the Town of Greenwich grant a permanent utility easement and temporary construction easement on the Julian Curtiss School Property– at the corner of Anderson Road and Elm Street, 180 East Elm Street, Greenwich to the

Aquarion Water Company of Connecticut (AWC). Be it further resolved, that the First Selectman of the Town of Greenwich is hereby authorized to execute such easements on behalf of the Town of Greenwich.

Referred to Legislative & Rules Committee
Referred to Public Works Committee

11. To consider and act upon the following resolution, requested by the First Selectman and approved by the Board of Selectman.

RESOLVED, that the following named persons, nominated by the Board of Selectmen, be appointed as a regular members of the New Lebanon Elementary School Building Committee.

**DEAN L. GOSS
PATRICIA B. KANTORSKI
ALAN BRIAN HARRIS, JR
CLARE L. KILGALLEN
STEPHEN G. WALKO**

Referred to Appointments Committee
Referred to Education Committee
Referred to Public Works Committee

12. To consider and act upon the following resolution, requested by the Appointments Committee.

RESOLVED, that the following named person, nominated by the Appointments Committee, be appointed alternate member of the Claims Committee for the term expiring 12/31/15.

MARGARET B. G. FREIBERG

Referred to Legislative & Rules Committee

13. To consider and act upon the following resolution.

RESOLVED, that the following named person, nominated by the Board of Selectmen, be appointed a regular member of the Board of Social Services for a term expiring 3/31/18.

NATALIE R. QUEEN

Referred to Appointments Committee
Referred to Health & Human Services Committee

14. To consider and act upon the following resolution.

RESOLVED, that the following named person, nominated by the Board of Selectmen, be appointed an alternate member of the Inland Wetlands Watercourse Agency for a term expiring 3/31/19.

STEVEN A. FONG

Referred to Appointments Committee

Referred to Land Use Committee

15. To consider and act upon the following resolution, requested by the Appointments Committee.

RESOLVED, that the following Item shall be added to the Rules of the RTM:

1. The Representative Town Meeting shall appoint from its membership one Ex-Officio member to the Harbor Management Commission as soon as possible and in January of every even- numbered year thereafter as per [§7A.1](#) of the Town Charter. Such member shall be appointed by the Representative Town Meeting on nomination by the Appointments Committee for a term expiring December 31 of each odd-numbered year provided, that the term of the member shall continue thereafter until a successor shall have been appointed, and further provided that said member continues to be a member of the RTM.
2. The responsibility of this appointed Ex-Officio member of the RTM shall be as follows:
 - a. Attend Harbor Management Commission meetings and keep informed of the Commissions plans, activities, and challenges.
 - b. Report to the Representative Town Meeting the Harbor Management Commission's activities as delineated by Section [7A-1through7A-8](#) of the Town Ordinances, as well as any salient reasoning of the committee.
 - c. Post said reports to the Representative Town Meeting web site prior to the Representative Town Meeting.

Referred to Land Use Committee

Referred to Legislative & Rules Committee

Referred to Parks & Recreation Committee

16. To consider and act upon the following resolution, requested by District 8 members.

Resolved, to amend RTM Section 1: Article V.G of the Rules of The RTM shall be amended as follows: (See District 8 Appendix)

Resolved to amend Section 2: Section III. I. of the Rules of The RTM shall be amended to add paragraph 6 as follows: (See District 8 Appendix)

***Section 1: Article V.G of the Rules of The
RTM shall be amended as follows:***

G. BUDGET PLANNING PROCESS

Each standing committee, except for the Appointments and Budget Overview Committees, is charged to adhere in accordance with the following timetable provided below, which are intended to align with the budget process timeline section of the BET Reference Book:

SEPTEMBER:

- 1) No later than September Standing Committees establish budget Sub-Committees whose purpose is to monitor the Town budget proceedings involving their respective functional Town departments.
Committees report the members of the sub- committees to the Town Clerk for posting on the RTM website prior to the October Call. The October Call will detail who has provided reports.
- 2) Chairman of each standing committee provides reporting guidelines to its budget sub-committee.
- 3) Standing committee chairmen meet collectively with the Town Budget Director to review the budget process for the fi year. Report of this meeting shall be posted to the RTM Website by Town Clerk and the September Call will detail if meeting took place.
- 4) Each standing committee chair shall do the following:
 - a) distribute the names of the RTM members serving on their respective budget sub-committees to the Town department(s) and/or agency(s) with which their respective committee is functionally involved request a schedule of all budget meetings its delegate may attend from each Town department monitored by their respective standing committee.
- 5) Chairs of Budget sub-committees shall be responsible for:
 - a) Ensuring that reports are prepared for each budget meeting held by
Town
departments and
 - b) Delivering these reports to the Town Clerk prior to each RTM meeting.
Reports shall specify the names of the RTM members who attended

each meeting and prepared the report.

- 6) The Town Clerk shall post said reports on the RTM Website.
- 7) District Chairs shall add each report to the agenda of each District Meeting.
- 8) Standing Committees are encouraged to use their first meeting of the year to invite public input in order to shape budget discussions moving forward.

SEPTEMBER – DECEMBER:

- 1) Budget sub-committees shall review BET spending guidelines and provide reports on same to the Town Clerk prior to the December RTM Call.
- 2) Town Clerk shall post said reports on the RTM Website. The Call will detail who provided the reports .
- 3) Prior to departments completing their preliminary operating budgets, budget Sub Committees request that the First Selectman provide his/her priorities and plans to meet those priorities.
- 4) RTM Sub Committees request the Chairman of BET Budget Committee to provide spending priorities implied by BET's guidelines, for discussion.
- 5) RTM budget sub-committees and BET liaisons review their budget items with respective Town departments.

DECEMBER:

- 1) Each standing committee chair to request copies of appropriate departmental budget requests along with supporting documentation on behalf of its budget Sub- Committee,
- 2) Committee chairmen receive and distribute pertinent departmental budget documents to their budget Sub-Committees.
- 3) Budget Sub-Committees monitor the development of the budget requests of their functional departments and at least one member of the Sub-Committee attend each scheduled meeting between Town department heads and the Budget Committee of the BET. Budget Sub-Committee members shall report on these meetings to their respective standing committees prior to the Call and shall submit reports to the Town Clerk
- 4) The Town Clerk posts these reports to the RTM website. The Call shall detail who prepared each report.
- 5) Sub-Committees conduct research into line item requests and discuss with department managers and report their findings to their Standing Committees
- 6) Chairs of Sub-Committees are responsible for submitting reports on their line-items to the Town Clerk for inclusion on the Call of the RTM Meeting

- 7) The Town Clerk posts said reports to the RTM website. The Call will detail who has provided reports.

December-January:

- 1) Budget Sub-Committees attend subsequent meetings between BET Budget Committee and Town departments with which they are functionally involved.
- 2) Sub-Committees report to their respective standing committees. Each standing committee drafts its conclusions and submits its report to the Budget Committee of the BET, to be considered when preparing its Recommended Budget. Chairs of Sub-Committees are responsible for submitting reports on line item research and findings to the Town Clerk
- 3) The Town Clerk posts said reports to the RTM website.

January-March:

- 1) Each standing committee submits its findings and recommendations to the Town Clerk for distribution with the publication of the Recommended Budget in early February.
- 2) Budget sub-committees identify, discuss, evaluate and report on any information subsequently submitted by Town departments to the BET Budget Committee for changes or reinstatements to the Recommended Budget.
- 3) By Mid-March any standing committees having differences with the BET Budget Committee prepare and discuss their findings and recommendations with the BET Budget Committee at their respective joint meetings.
- 4) Budget sub-committees and other interested RTM members attend the public hearings held by the BET to discuss the various departmental budgets.

APRIL:

- 1) Standing Committees submit their final budget conclusions and recommendations in a written report to the Town Clerk. The Town Clerk will
 - a) distribute written reports, together with the Proposed Budget, to the members of the RTM as part of the May meeting packet and
 - b) immediately post to the RTM website.

MAY:

- 1) At the RTM budget meeting, if a standing committee plans to offer a line item amendment, the committee chairman shall offer a standing committee report in accordance with Rules of the RTM, [Section III G., "Making Standing Committee Reports."](#)

***Section 2: Section III. I. of the Rules of The
RTM shall be amended to add paragraph 6 as
follows:***

6) Presentation for Informational Purposes

- a) The Moderator of the RTM shall recognize any District that wishes to present an item for RTM Informational Purposes at an RTM Meeting, providing that the presenting district approved the item for presentation to the RTM by a 2/3 vote of present members and informed the Moderator at least 3 calendar days prior to the subsequent RTM Meeting.
- b) Such items must be presented in a factual manner that does not invite debate.
- c) Discussion items will be limited to 5 minutes but may be extended at the discretion of the Moderator.

Referred to All Committees

17. To consider and act upon the following resolution, requested by Greenwich property owners.

WHEREAS, on [date], pursuant to Charter §99, the Planning & Zoning Commission ("PZ") found the Housing Authority of the Town of Greenwich ("HATG") [insert project name] to be a Municipal Improvement ("MI"), and PZ published its finding in the Greenwich Time on March 17, 2015, and

WHEREAS, pursuant to Charter §100, eight Greenwich property owners referred PZ's decision to the the RTM on [insert date],

RESOLVED, the RTM finds that the HATG [project name] is not a MI, which status is rejected.

Referred to Legislative & Rules Committee

Referred to Land Use Committee

18. To consider and act upon the following resolution, requested by twenty registered voters.

RESOLVED, that Chapter 2, Article 1 of the Municipal Code of the Town entitled: "CHAPTER 2. ADMINISTRATION, ARTICLE 1. – (RESERVED)" be amended by adding to Article 1 Section 2-1 as follows:

CHAPTER 2. ADMINISTRATION

ARTICLE 1. – MEMBERSHIP OF BOARD OF EDUCATION [(RESERVED)]

Sec[s]. 2-1 Membership of the Board of Education [through 2-4. - (Reserved)] The Board of Education shall consist of nine members. The Town of Greenwich hereby establishes the following method of rotation and term of office. Effective with the November 3, 2015 Greenwich municipal election, five board of education members shall be elected to serve a four year term. The five newly elected board of education members will be seated in time for the next regularly scheduled board of education meeting, thereby resulting in a nine member board. The four board of education members elected at the previous biennial election on November 5, 2013, shall serve out the remainder of their terms. At the subsequent biennial election on November 7, 2017, four board of education members shall be elected to serve a four year term. Thereafter, on biennial election cycles, the Greenwich electorate will elect, five and four members on a rotating basis, resulting in a nine member board.”

Referred to Education Committee
Referred to Legislative & Rules Committee

Dated at Greenwich, CT
May 26, 2015

THOMAS J. BYRNE
MODERATOR
CARMELLA C. BUDKINS
TOWN CLERK