



**REPRESENTATIVE TOWN MEETING
TOWN OF GREENWICH**

**EXPLANATORY COMMENTS FOR
OCTOBER 2017 MEETING**

ITEM NO: **1** - postponed from the September 18, 2017 meeting
DEPARTMENT: Office of the First Selectman
CONTACT: Barbara Heins – 203-622-7702 – Barbara.Heins@greenwichct.org
REFERRED TO: Appointments, Land Use Committees
VOTES: Board of Selectmen 3-0-0

RESOLVED, that the following named person, nominated by the Board of Selectmen, be reappointed a member of the Historic District Commission, for a term expiring March 31, 2022.

MARIE WILLIAMS

EXPLANATORY COMMENTS

Marie Williams, of 6 Stanwich Road, Greenwich, CT 06830, has been nominated as a member of the Historic District Commission, for a term expiring March 31, 2022.

Ms. Williams is a member of the Historic District Commission and considers her work in reviewing the Neighbor to Neighbor project as one of her principle contributions to the Commission. She is a member of the Greenwich Historical Society, the Endowment Commission, Christ Church Greenwich, the Knollwood Garden Club, the English Speaking Union and the founder of Palladium Musicum, a nonprofit with a focus on historic architecture. Marie is a Vice President – Investments for Wells Fargo Advisors in Old Greenwich. She earned a Bachelor's degree from Wilson College and a Master of Science in Management from MIT Sloan School of Management. She has lived in Greenwich since 1985.

ITEM NO: **2**
DEPARTMENT: Appointments Committee Date 9/22/2017
CONTACT: John Eddy 203-550-7122 john.eddy@greenwichct.org
REFERRED TO: Health & Human Services, Legislative & Rules Committees
VOTES: NA **Votes:**

Be it resolved that the Committee on Aging will change its name to the Commission on Aging effective Immediately, and ...

The resolution establishing the Committee on Aging, which was adopted by action of the Representative Town Meeting on *February 10th 1975, as per Item 8 found in Book 13 on pages 277-278 of the Archives of the Minutes of the Representative Town Meeting*, shall be amended by replacing the second paragraph of the resolution with the following:

a. Composition

1. The Commission on Aging shall consist of seven (7) members.

b. Eligibility

Members shall be electors of the Town of Greenwich.

c. Appointment Process

1. Members shall be nominated by the Board of Selectmen and appointed by the Representative Town Meeting.
2. Vacancies in the membership of the Commission shall be filled for the unexpired portion of a term in the same manner as regular appointments.

d. Establishment of Unique Designations

1. Each of the seven (7) appointed positions on this Commission is assigned a unique designation to facilitate auditing of the appointment process over the course of time. Each designation contains a letter followed by a number. The letter identifies the category of membership; "R" indicating a regular member. Should the commission be assigned alternate members in the future, the letter "A" shall indicate an alternate member. The number following the letter uniquely identifies each position within the respective category.
2. The initial association of position designations to names of appointed members shall be established by resolution adopted by the appointing authority, the Representative Town Meeting.

e. Length and types of terms

1. Terms for appointed members shall be for a period of three (3) years.
2. In the subsections below, "Current Term" refers to a term to which someone has been both appointed before January 1, 2018 and which appointment expires after January 1, 2018.
3. When appointing a new member to this Commission, the new member will receive the position designation previously assigned the person she or he is succeeding and such designation will be indicated on all notices of nomination and appointment including, but not limited to, the agenda and the minutes of the Representative Town Meeting, the committees of the Representative Town Meeting and, where appropriate, the agenda and minutes of the Board of Selectmen.
4. Effective January 1, 2018, Current Terms shall expire on June 30 and commence on July 1 according to the designations in subsection (f.1).
5. Each regular member and alternate member appointed heretofore and serving on January 1, 2018 shall continue to serve such term to which such member was appointed. Such term shall be extended to expire on June 30 following the date on which their current appointment was scheduled to expire.
6. Appointed members of the Commission shall hold office until their successors shall have been appointed and shall qualify.

f. Designation of Commission Positions

1. The positions for the seven (7) appointed regular members shall be designated positions R1 through R7. The terms for these positions are defined as follows:

(R1): The Current Term for regular member (R1) shall expire **June 30, 2018**. Terms thereafter shall be for a period of three (3) years.

(R2): The Current Term for regular member (R2) shall expire **June 30, 2018**. Terms thereafter shall be for a period of three (3) years.

(R3): The Current Term for regular member (R1) shall expire **June 30, 2019**. Terms thereafter shall be for a period of three (3) years.

(R4): The Current Term for regular member (R1) shall expire **June 30, 2019**. Terms thereafter shall be for a period of three (3) years.

(R5): The Current Term for regular member (R1) shall expire **June 30, 2020**. Terms thereafter shall be for a period of three (3) years

(R6): The Current Term for regular member (R1) shall expire **June 30, 2020**. Terms thereafter shall be for a period of three (3) years

(R7): The Current Term for regular member (R1) shall expire **June 30, 2020**. Terms thereafter shall be for a period of three (3) years

EXPLANATORY COMMENTS

Separate Packet

ITEM NO: 3
DEPARTMENT: Appointments Committee Date 9/22/2017
CONTACT: John Eddy 203-550-7122 john.eddy@greenwichct.org
REFERRED TO: Legislative & Rules, Town Services Committees
VOTES: NA **Votes:**

Be it resolved that **CHAPTER 2A. ALARM DEVICES, CHAPTER 2A. – ALARM DEVICES, Sec. 2A-4. - Alarm Appeal Board** of the Code of Ordinances of the Town shall be amended by replacing said Section 2A-4 with the following:

2A-4 Alarm Appeals Board

There shall be in the Town an Alarm Appeal Board, which shall have the powers and duties granted to it under this chapter.

g. Composition

1. The Alarm Appeals Board shall consist of five (5) regular members.

h. Eligibility

Members shall be electors of the Town of Greenwich and serve without compensation.

i. Appointment Process

1. Members of the Alarm Appeals Board shall be nominated by the Board of Selectmen and appointed by the Representative Town Meeting.
2. Vacancies in the membership of the Board shall be filled for the unexpired portion of a term in the same manner as regular and alternate appointments..
3. Three (3) members of such Board shall constitute a quorum. All decisions shall be by a majority of those present and voting

j. Establishment of Unique Designations

1. Each of the five (5) appointed positions on this Board is assigned a unique designation to facilitate auditing of the appointment process over the course of time. Each designation contains a letter followed by a number. The letter identifies the category of membership; "R" indicating a regular member and, should this board ever be assigned alternate members, "A" indicating an alternate member. The number following the letter uniquely identifies each position within the respective category.

2. The initial association of position designations to names of appointed members shall be established by resolution adopted by the appointing authority, the Representative Town Meeting.

k. Length and types of terms

1. Terms for appointed regular members and alternates shall be for a period of four (4) years except for the shorter one-time interim term for member R5, as designated in subsection f, "Designation of Board Positions"

2. Three (3) types of terms are utilized in the subsections below. "Current Term" refers to a term to which someone has been both appointed before January 1, 2018 and which appointment expires after January 1, 2018. "Interim Term" refers to a single term of less than four (4) years and which is used once, as specified in subsection (f.1) below, to accomplish a staggering of the term expiration years of the Board positions for the purpose of limiting the scheduled turnover of Board members in a single year, thus minimizing risk to Board continuity.

3. When appointing a new member to this Board, the new member will receive the position designation previously assigned the person she or he is succeeding and such designation will be indicated on all notices of nomination and appointment including, but not limited to, the agenda and the minutes of the Representative Town Meeting, the committees of the Representative Town Meeting and, where appropriate, the agenda and minutes of the Board of Selectmen.

4. Effective January 1, 2018, Current Terms shall expire on June 30 and commence on July 1 according to the designations in subsection (f.1).

5. Each regular member and alternate member appointed heretofore and serving on January 1, 2018 shall continue to serve such term to which such member was

appointed. Such term shall be extended to expire on June 30 following the date on which their current appointment was scheduled to expire.

6. Appointed members of the Board shall hold office until their successors shall have been appointed and shall qualify.

I. Designation of Board Positions

1. The positions for the five (5) appointed regular members shall be designated positions R1 through R5. These terms for these positions are defined as follows:

(R1): The Current Term for regular member (R1) shall expire June 30, 2018. Terms thereafter shall be for a period of four (4) years.

(R2): The Current Term for regular member (R2) shall expire June 30, 2018. Terms thereafter shall be for a period of four (4) years.

(R3): The Current Term for regular member (R3), shall expire June 30, 2019. Terms thereafter shall be for a period of four (4) years.

(R4): The Current Term for regular member (R4) shall expire June 30, 2020. Terms thereafter shall be for a period of four (4) years.

(R5): The Current Term for regular member (R5), shall expire June 30, 2018. The next appointment will be to a three-year (3-year) interim term which will expire June 30, 2021. Terms thereafter shall be for a period of four (4) years.

EXPLANATORY COMMENTS

Separate Packet

ITEM NO: **4**

DEPARTMENT: Appointments Committee Date 9/22/2017

CONTACT: John Eddy 203-550-7122 john.eddy@greenwichct.org

REFERRED TO: Legislative & Rules, Town Services Committees

VOTES: NA **Votes:**

Be it resolved that **CHAPTER 2. ADMINISTRATION, ARTICLE 2. - CODE OF ETHICS, Sec. 2-11. - Board of Ethics; membership; term; vacancy** of the Code of Ordinances shall be amended by replacing said Section 2-11 with the following:

Sec. 2-11-Membership; number; appointment.
There shall be established a Board of Ethics in and for the town

m. Composition

The Board shall consist of five (5) regular members. The members shall elect a Chairman and a Secretary.

n. Eligibility

Members shall be electors of the Town of Greenwich and hold no other office.

o. Appointment Process

1. Members shall be nominated by the Board of Selectmen and appointed by the Representative Town Meeting.

2. Vacancies in the membership of the Board shall be filled for the unexpired portion of a term in the same manner as regular and alternate appointments.

p. Establishment of Unique Designations

1. Each of the five (5) appointed positions on this Board is assigned a unique designation to facilitate auditing of the appointment process over the course of time. Each designation contains a letter followed by a number. The letter identifies the category of membership; "R" indicating a regular member and, should this board ever be assigned alternate members, "A" indicating an alternate member. The number following the letter uniquely identifies each position within the respective category.

2. The initial association of position designations to names of appointed members shall be established by resolution adopted by the appointing authority, the Representative Town Meeting.

q. Length and types of terms

1. Terms for appointed regular members and alternates shall be for a period of three (3) years.

2. In the subsections below, "Current Term" refers to a term to which someone has been both appointed before January 1, 2018 and which appointment expires after January 1, 2018.

3. When appointing a new member to this Board, the new member will receive the position designation previously assigned the person she or he is succeeding and such designation will be indicated on all notices of nomination and appointment including, but not limited to, the agenda and the minutes of the Representative Town Meeting, the committees of the Representative Town Meeting and, where appropriate, the agenda and minutes of the Board of Selectmen.

4. Effective January 1, 2018, Current Terms shall expire on June 30 and commence on July 1 according to the designations in subsection (f.1).

5. Each regular member and alternate member appointed heretofore and serving on January 1, 2018 shall continue to serve such term to which such member was appointed. Such term shall be extended to expire on June 30 following the date on which their current appointment was scheduled to expire.

6. Appointed members of the Board shall hold office until their successors shall have been appointed and shall qualify.

r. Designation of Board Positions

1. The positions for the five (5) appointed regular members shall be designated positions R1 through R5. These terms for these positions are defined as follows:

(R1): The Current Term for regular member (R1) shall expire June 30, 2018. Terms thereafter shall be for a period of three (3) years.

(R2): The Current Term for regular member (R2) shall expire June 30, 2018. Terms thereafter shall be for a period of three (3) years.

(R3): The Current Term for regular member (R3), shall expire June 30, 2019. Terms thereafter shall be for a period of three (3) years.

(R4): The Current Term for regular member (R4) shall expire June 30, 2019. Terms thereafter shall be for a period of three (3) years.

(R5): The Current Term for regular member (R5) shall expire June 30, 2020. Terms thereafter shall be for a period of three (3) years.

EXPLANATORY COMMENTS

Separate Packet

ITEM NO: 5
DEPARTMENT: Appointments Committee Date 9/22/2017
CONTACT: John Eddy 203-550-7122 john.eddy@greenwichct.org
REFERRED TO: Land Use, Legislative & Rules Committees
VOTES: NA **Votes:**

Be it resolved that ***CHAPTER 6. LAND USE, ARTICLE 5. - HISTORIC DISTRICT, Sec. 6-309. - Commission. Through Section 310*** of the Code of Ordinances of the Town shall be amended by replacing said Sections 309 and 310 with the following:

309- An Historic District Commission is hereby established

310 - Membership; number; appointment.

s. Composition

1. The Historic District Commission shall consist of five (5) regular members.
2. In addition to five (5) regular members, the Historic District Commission shall also include five (5) alternate members.

t. Eligibility

Members shall be electors of the Town of Greenwich.

u. Appointment Process

1. Five (5) regular members and the five (5) alternate members shall be nominated by the Board of Selectmen and appointed by the Representative Town Meeting.
2. Vacancies in the membership of the Commission shall be filled for the unexpired portion of a term in the same manner as regular and alternate appointments.

v. Establishment of Unique Designations

1. Each of the ten (10) appointed positions on this Commission is assigned a unique designation to facilitate auditing of the appointment process over the course of time. Each designation contains a letter followed by a number. The letter identifies the category of membership; “R” indicating a regular member and “A” indicating an alternate member. The number following the letter uniquely identifies each position within the respective category.
2. The initial association of position designations to names of appointed members shall be established by resolution adopted by the appointing authority, the Representative Town Meeting.

w. Length and types of terms

1. Terms for appointed regular members and alternates shall be for a period of five (5) years.
2. In the subsections below, “Current Term” refers to a term to which someone has been both appointed before January 1, 2018 and which appointment expires after January 1, 2018.

3. When appointing a new member to this Commission, the new member will receive the position designation previously assigned the person she or he is succeeding and such designation will be indicated on all notices of nomination and appointment including, but not limited to, the agenda and the minutes of the Representative Town Meeting, the committees of the Representative Town Meeting and, where appropriate, the agenda and minutes of the Board of Selectmen.
4. Effective January 1, 2018, Current Terms shall expire on October 31 and commence on November 1 according to the designations in subsection (f.1).
5. Each regular member and alternate member appointed heretofore and serving on January 1, 2018 shall continue to serve such term to which such member was appointed. Such term shall be extended to expire on October 31 following the date on which their current appointment was scheduled to expire.
6. Appointed members of the Commission shall hold office until their successors shall have been appointed and shall qualify.

x. Designation of Commission Positions

1. The positions for the five (5) appointed regular members shall be designated positions R1 through R5 and the positions for the five (5) appointed alternate members shall be designated positions A1 through A5. These terms for these positions are defined as follows:

(R1): The Current Term for regular member (R1) shall expire October 31, 2018. Terms thereafter shall be for a period of five (5) years.

(R2): The Current Term for regular member (R2) shall expire October 31, 2019. Terms thereafter shall be for a period of five (5) years.

(R3): The Current Term for regular member (R3), shall expire October 31, 2020. Terms thereafter shall be for a period of five (5) years.

(R4): The Current Term for regular member (R4) shall expire October 31, 2021. Terms thereafter shall be for a period of five (5) years.

(R5): The Current Term for regular member (R5) shall expire October 31, 2022. Terms thereafter shall be for a period of five (5) years.

(A1): The Current Term for alternate member (A1) shall expire October 31, 2018. Terms thereafter shall be for a period of five (5) years.

(A2): The Current Term for alternate member (A2) shall expire October 31, 2019. Terms thereafter shall be for a period of five (5) years.

(A3): The Current Term for alternate member (A3) shall expire October 31, 2020. Terms thereafter shall be for a period of five (5) years.

(A4): The Current Term for alternate member (A4) shall expire October 31, 2021. Terms thereafter shall be for a period of five (5) years.

(A5): The Current Term for alternate member (A5) shall expire October 31, 2022. Terms thereafter shall be for a period of five (5) years.

EXPLANATORY COMMENTS:

Separate enclosure

ITEM NO: **6**

DEPARTMENT: Appointments Committee Date 9/22/2017

CONTACT: John Eddy 203-550-7122 john.eddy@greenwichct.org

REFERRED TO: Land Use, Legislative & Rules Committees

VOTES: NA **Votes:**

Be it resolved that **CHAPTER 2. ADMINISTRATION, ARTICLE 6: INLAND WETLANDS AND WATERCOURSES AGENCY, sec 2-20** of the Code of Ordinances of the Town shall be amended by replacing said Section 6-220 with the following:

Sec. 6-220 - Membership; number; appointment.

y. Composition

1. The Inland Wetlands and Watercourses Agency shall consist of seven (7) regular members.
2. In addition to seven (7) regular members, the Inland Wetlands and Watercourses Agency shall also include three (3) alternate members.

z. Eligibility

Members shall be electors of the Town of Greenwich.

aa. Appointment Process

1. The seven (7) regular members and the three (3) alternate members of this agency shall be nominated by the Board of Selectmen and appointed by the Representative Town Meeting.
2. Vacancies in the membership of the agency shall be filled for the unexpired portion of a term in the same manner as regular and alternate appointments.
3. Members and alternate members of the Inland Wetland and Water Courses Agency shall serve without compensation.

bb. Establishment of Unique Designations

1. Each of the ten (10) appointed positions on this agency is assigned a unique designation to facilitate auditing of the appointment process over the course of time. Each designation contains a letter followed by a number. The letter identifies the category of membership; "R" indicating a regular member and "A" indicating an alternate member. The number following the letter uniquely identifies each position within the respective category.
2. The initial association of position designations to names of appointed members shall be established by resolution adopted by the appointing authority, the Representative Town Meeting.

cc. Length and types of terms

1. Terms for appointed regular members and alternates shall be for a period of four (4) years except for the shorter one-time interim terms for members R5, R6, R7, A2, and A3 as designated in subsection f, "Designation of Board Positions"
2. Three (3) types of terms are utilized in the subsections below. "Current Term" refers to a term to which someone has been both appointed before January 1, 2018 and which appointment expires after January 1, 2018. "Interim Term" refers to a single term of less than four (4) years and which is used once, as specified in subsection (f.1) below, to accomplish a staggering of the term expiration years of the Board positions for the purpose of limiting the scheduled turnover of agency members in a single year, thus minimizing risk to agency continuity.
3. When appointing a new member to this agency, the new member will receive the position designation previously assigned the person she or he is succeeding and such designation will be indicated on all notices of nomination and appointment including, but not limited to, the agenda and the minutes of the Representative Town Meeting, the committees of the Representative Town Meeting and, where appropriate, the agenda and minutes of the Board of Selectmen.
4. Effective January 1, 2018, Current Terms shall expire on October 31 and commence on November 1 according to the designations in subsection (f.1).
5. Each regular member and alternate member appointed heretofore and serving on January 1, 2018 shall continue to serve such term to which such member was appointed. Such term shall be extended to expire on October 31 following the date on which their current appointment was scheduled to expire.
6. Appointed members of the Board shall hold office until their successors shall have been appointed and shall qualify.

dd. Designation of Agency Positions

1. The positions for the seven (7) appointed regular members shall be designated positions R1 through R7 and the positions for the three (3) appointed alternate members shall be designated positions A1 through A3. These terms for these positions are defined as follows:

(R1): The Current Term for regular member (R1) shall expire October 31, 2020. Terms thereafter shall be for a period of four (4) years.

(R2): The Current Term for regular member (R2) shall expire October 31, 2020. Terms thereafter shall be for a period of four (4) years.

(R3): The Current Term for regular member (R3), shall expire October 31, 2021. Terms thereafter shall be for a period of four (4) years.

(R4): The Current Term for regular member (R4) shall expire October 31, 2021. Terms thereafter shall be for a period of four (4) years.

(R5): The Current Term for regular member (R5) shall expire October 31, 2020. The next appointment will be to a two-year (2-year) Interim Term which will expire October 31, 2022. Terms thereafter shall be for a period of four (4) years

(R6): The Current Term for regular member (R6) shall expire October 31, 2021. The next appointment will be to a one-year (1-year) interim term which will expire October 31, 2022. Terms thereafter shall be for a period of four (4) years.

(R7): The Current Term for regular member (R4) shall expire October 31, 2021. The next appointment will be to a two-year (2-year) interim term which will expire October 31, 2023. Terms thereafter shall be for a period of four (4) years.

(A1): The Current Term for alternate member (A1) shall expire October 31, 2020. Terms thereafter shall be for a period of four (4) years.

(A2): The Current Term for alternate member (A2) shall expire October 31, 2021. The next appointment will be to a one-year (1-year) interim term which will expire October 31, 2022. Terms thereafter shall be for a period of four (4) years.

(A3): The Current Term for alternate member (A3) shall expire October 31, 2020. The next appointment will be to a three-year (3-year) interim term which will expire October 31, 2023. Terms thereafter shall be for a period of four (4) years.

EXPLANATORY COMMENTS

Separate Packet

ITEM NO.:

7

DEPARTMENT: OFFICE OF THE FIRST SELECTMEN

CONTACT: Ben Branyan, Town Administrator: (203) 622-2208 bbranyan@greenwichct.org
Joseph Siciliano, Director of Parks and Recreation: (203) 622-6472
jsiciliano@greenwichct.org
Abby Wadler, Assistant Town Attorney: (203) 618-761 awadler@greenwichct.org

REFERRED TO: Land Use, Legislative & Rules, Parks & Recreation Committees

RESOLVED, that the RTM approves the sublease between the Greenwich Garden Education Center and the Greenwich Tree Conservancy for a part of the West Wing of the former mansion owned by the Town and located within the Montgomery Pinetum Park.

EXPLANATORY COMMENTS

The Greenwich Garden Education Center ("GGEC") currently leases a part of the building known as the New North Greenhouse a/k/a Horticultural Building and the West Wing of the former mansion owned by the Town and located within the Montgomery Pinetum Park. The GGEC is a non-profit volunteer organization whose mission is to promote horticulture, conservation and the arts through educational programs, outreach activities, and special events.

The GGEC currently occupies the premises as part of a lease with the Town which commenced in 1997 and expires on September 30, 2017. A new lease between the Town and the GGEC will commence on October 1, 2017 and will terminate on September 30, 2027. The new lease contains a provision for the GGEC to sublet to another Greenwich not-for-profit organization with the approval of the Board of Selectmen and the Representative Town Meeting.

For the Representative Town Meeting's consideration is a proposed sublease between the GGEC and the Greenwich Tree Conservancy ("GTC"). The GTC is a Greenwich not-for-profit organization which provides many services for the Town such as planting trees, helping to locate and revitalize the Town's heritage trees, identifying sites for new tree plantings, providing guidance to the Town on tree preservation, and advocating for policies and funding that will integrate tree protection and stewardship into community planning.

The proposed sublease is for four rooms on the second floor of the West Wing of the former mansion. The lease term is October 1, 2017 (or on approval) through September 29, 2017. The rent will be \$500.00/month. Municipal Improvement status was approved on September 19, 2017.

ATTACHMENTS

Sub-Lease (separate packet)

ITEM NO. **8**
DEPARTMENT: Appointments Committee
CONTACT: John Eddy (203) 550-7122 # john.eddy@greenwichct.org
REFERRED TO: Appointments, Finance Committees
VOTES: Appointments Committee vote: 8 votes after 3 rounds

RESOLVED, that the following named person, nominated by the Appointments Committee, be appointed Member of the Labor Contracts Committee for the term expiring 12/31/17.

Carl "Rob" Perelli-Minetti

EXPLANATORY COMMENTS

The vote indicated is a vote for nomination rather than recommendation and therefore does not follow the typical y/n/a format. Nominee are required to obtain majority vote for a limited number of seats. In this case 4 candidates were vying for 1 seat. Each member of the Appointments Committee voted by ballot for one candidate. If no one received a majority, the candidate with the fewest votes was dropped from contention and a new ballot was taken, This continued until the 3rd ballot when Mr Perelli-Minetti received a majority of votes.

ITEM NO: **9**
DEPARTMENT: NATHANIEL WITHERELL
CONTACT: Allen Brown, Executive Director: 203-618-4323
allen.brown@witherell.org
Scott Neff, Friends of Nathaniel Witherell Executive Director:
203-618-4227, sneff@friendsofwitherell.org
Dave Ormsby, Chairman, Friends of Nathaniel Witherell, 212-474-1546, dormsby@cravath.com

REFERRED TO: FINANCE, HEALTH & HUMAN SERVICES COMMITTEES
VOTES:

WHEREAS, the Nathaniel Witherell's Tower Building was originally opened in 1974, and;

WHEREAS, over the course of 44 years of continuous use, the Tower Building's four nursing units require significant renovations/upgrades to successfully compete for and attract long-term skilled nursing care consumers; and

WHEREAS, the Nathaniel Witherell needs to attract residents with the ability to

pay privately for their care; and

WHEREAS, each of the four nursing unit renovations will include the replacement of all ceiling and lighting fixtures, stripping and resurfacing with paint and wallpaper all interior walls, replacing handicap railings and trim, replacing carpeting, replacing furnishings & window treatments, renovating the personal hygiene center (including a tub room, two shower rooms and two bathrooms), and updating the nurse call and public address systems; and **WHEREAS**, Nathaniel Witherell's approved capital budget for FY16 included a \$950,000 appropriation to renovate the 1st, 2nd, 3rd and 4th floor nursing units; and

WHEREAS, after issuing 3 RFBs soliciting contractors to bid on the work required to complete the above referenced renovations, the lowest bid to complete the renovations totaled \$1,327,000 (a difference of \$377,000); and

WHEREAS, the Friends of Nathaniel Witherell has previously raised \$200,000 for Project Renew and has agreed to support the additional costs of this renovation project with the aforementioned funds. The additional dollars required from the Town of Greenwich to complete this project is \$177,000.

NOW THEREFORE BE IT RESOLVED, that the sum of \$377,000 is hereby appropriated for the additional costs associated with renovating the four nursing units at a total cost of \$1,327,000.

EXPLANATORY COMMENTS

After 44 years of heavy use as a skilled nursing facility, the Tower building is no longer attractive or up-to-date to compete effectively for new patients, particularly in the private pay market, where upscale options are proliferating. Private pay residents constitute the most profitable service line for Nathaniel Witherell. Despite the completion of renovations to the 88 bedrooms in the Tower building since 2013, the public accommodations in the Tower building (hallways and reception spaces, living and dining areas, and personal hygiene centers (tub room, shower rooms, bathrooms) show evidence of significant wear and tear. Lighting in these areas is inadequate and inefficient due to outdated technology, ceiling tiles are damaged and discolored, wallpaper is ripped and faded, carpeting is threadbare, décor is worn, and the general condition of the space evidences heavy use and wear.

The \$950,000 appropriation for this renovation project was originally budgeted in the fall of 2014 and approved as a capital budget item for FY 2016. At that time, the local construction industry was still recovering from a nationwide economic slowdown and intense competition for new work created a buyer's market and favorable pricing from the construction trades. Since then, the economy has benefitted from a strong recovery and costs in the building trades have increased. The Town of Greenwich issued 3 bids for this project and changes in scope were made, attempting to generate lower bids. Although some cost reductions were achieved, the bids came in substantially above the originally budgeted amount. While it would be possible to reduce the scope of the project by accomplishing the work in 2 phases and delaying renovations

to the personal hygiene centers for a year, such a deferral would not eliminate the need to move ahead with those renovations and would sustain the competitive disadvantage of a deteriorated facility trying to attract private pay business and maximum utilization. Further, delaying the portion of the project that requires the heaviest demolition would compromise the benefits derived from the phase 1 upgrades.

The \$200,000 contribution from the Friends of Nathaniel Witherell demonstrates the important mission-driven objectives of completing this project and represents 53% of the additional cost. This money will be given to the Town once RTM approval has been granted.

ATTACHMENTS

Color photos on website @ www.greenwichct.org/rtn

ITEM NO: **10**
DEPARTMENT: Board of Selectmen; Harbor Management Commission
CONTACTS: Bruce Angiolillo – Chairman, Harbor Management Commission
Email: bruce.ghmc@gmail.com; Phone: (917)622-0284
Lile Gibbons – Vice Chairman, Harbor Management Commission
Email: lileg1@aol.com; Phone: (203)637-0059
REFERRED TO: Land Use, Legislative & Rules, Parks & Recreation Committees
VOTES: Board of Selectmen (3-0); Harbor Management Commission (7-0)

RESOLVED, that the Representative Town Meeting consider enacting an ordinance adopting the Town of Greenwich Harbor Management Plan August 2017 (Final Draft for Town Adoption) prepared by the Town of Greenwich Harbor Management Commission in accordance with Sections 22a-113k, et seq. of the Connecticut General Statutes.

WHEREAS, the Town of Greenwich seeks to enhance the beauty and value of the Greenwich Harbors Area, its associated waterways and the Greenwich shoreline as a recreational, environmental and economic resource; and

WHEREAS, in order to accomplish these ends, in 2013, the Town of Greenwich established the Greenwich Harbor Management Commission pursuant to the provisions of Chapter 444a of the Connecticut General Statutes § 22a-113k, with all of the powers provided to such a commission pursuant to the provisions of §§ 22a-113l et seq. of the Connecticut General Statutes, including the authority to prepare a Harbor Management Plan; and

WHEREAS, in order to strengthen the Town of Greenwich's role in the management of activities affecting the Greenwich Harbors Area, to identify priority issues and to develop long-range policies for the beneficial use and conservation of the Greenwich Harbors Area, the Greenwich Harbor Management Commission has drafted a Harbor Management Plan; and

WHEREAS, each of the Greenwich Harbor Management Commission, the Board of Selectmen, the Connecticut Department of Energy & Environmental Protection and the Connecticut Port Authority has separately reviewed and approved the Harbor Management Plan, which was also reviewed by the U.S. Army Corps of Engineers; and

WHEREAS, the Town of Greenwich desires to adopt the Harbor Management Plan pursuant to the authority provided by § 22a-113m of the Connecticut General Statutes.

NOW, THEREFORE, BE IT ORDAINED, that the Representative Town Meeting of the Town of Greenwich hereby adopts the Town of Greenwich Harbor Management Plan (Final Draft for Town Adoption) through approval of the following ordinance:

Pursuant to the provisions of § 22a-113m of the Connecticut General Statutes, the Town of Greenwich hereby adopts the plan entitled “Town of Greenwich Harbor Management Plan, August 2017 (Final Draft for Town Adoption)” prepared by the Town of Greenwich Harbor Management Commission in accordance with Sections 22a-113k, et seq. of the Connecticut General Statutes.

Effective Date: This ordinance shall take effect upon enactment.

EXPLANATORY COMMENTS:

In September 2013, the RTM approved the Harbor Commission Ordinance which established the Harbor Management Commission (HMC) to ensure better coordination between State and local authorities over issues affecting our harbors, provide a local forum for Town residents to address harbor related concerns, and prepare a Harbor Management Plan (HMP) for the Town, subject to the approvals of the Board of Selectmen, the State of Connecticut and the RTM. Since its formation, the HMC has worked diligently to prepare the HMP which is now before the RTM. This process involved seeking public input at various stages of plan preparation. Input was also sought and obtained from various Town departments and officials as well as from the Connecticut Department of Energy and Environmental Protection (DEEP), The Connecticut Port Authority, the Connecticut Bureau of Aquaculture and the U.S. Army Corps of Engineers. After several drafts, the HMP that is now before the RTM embodies the comments and suggestions that were made by the aforementioned entities and members of the public. The HMP was approved by (1) the HMC on July 12, 2017, by unanimous vote; (2) the Board of Selectmen on July 13, 2017, by unanimous vote; and (3) DEEP, by letter dated August 21, 2017, a copy of which is attached. The HMP will become effective once it is approved and adopted by a vote of the RTM enacting the above ordinance.

The 2009 Plan of Conservation and Development (POCD) approved by the RTM in June 2009 provided the original impetus for the development of the HMP. The POCD found that the best

opportunity for Greenwich to manage its waterways was through the development and adoption of a harbor management plan pursuant to the Connecticut Harbor Management Act. The POCD recommended that the Board of Selectmen should consider establishing a Harbor Management Commission. The POCD's recommendation has now come full circle with the proposed HMP.

The HMP identifies eleven (11) goals (Chapter 1) to serve as the foundation of the HMP and, in effect, to establish the Town's harbor management vision. Based on these goals, the HMP identifies eight (8) harbor management priority issues (Chapter 4), some of which require prompt attention; others which may be more significant in the future or require longer-term approaches to their resolution; and many are inter-related. The HMP also establishes Town policies (Chapter 5) that would apply throughout the Town's harbor management jurisdiction. A summary of these goals, priority issues, policies and recommendations can be found in the Q&A document which is attached. The Q&A document also addresses questions concerning the need for and the rationale behind the HMP and the positive impact it is expected to have on the Town's ability to effectively manage activities within the Greenwich Harbors Area.

The full copy of the HMP can be found online on the Town website at: http://www.greenwichct.org/government/commissions/harbor_management_commission/harbor-management-plan/

The HMP includes an extensive Appendix consisting of the Harbor Management Commission Ordinance, the Connecticut Harbor Management Act, Town of Greenwich Special Acts and other pertinent regulations.

ATTACHMENTS

The following documents are attached in further support of the HMP:

1. Q&A For Proposed Harbor Management Plan.
2. HMP Approval Letter Dated August 21, 2017 from Brian P. Thompson, Director – DEEP Land and Water Resources Division, to the Harbor Management Commission.
3. Harbor Management Commission Ordinance.

ITEM NO: **11**

DEPARTMENT: Board of Education September 28, 2017

CONTACT: Peter Sherr, Board of Education Chair
203-918-2385 peter_sherr@greenwich.k12.ct.us

REFERRED TO: Education, Finance Committees

VOTES:

Whereas, the Board of Education hereby affirms the need for the new New Lebanon School as currently designed and for which all necessary approvals have been secured.

Whereas, the project is approved by the CT State Board of Education as meeting the requirements for state reimbursement under the Diversity Grant Statute.

Whereas, the ongoing budget impasse in CT has caused uncertainty.

Whereas the New Lebanon Building Committee advised the BOE on 9/14/17 of likely cost increases and further delays should the project start date be extended beyond (on or about) October 24th.

Whereas, the BET conditioned the release of funding for the New Lebanon project in the amount of \$34,359 million in the 2016-'17 budget.

Whereas, the BET has given guidance that such conditions will not be released without an affirmative vote by the Representative Town Meeting.

Resolved, the Board of Education requests that via a sense of the meeting resolution the RTM support the release of funding conditions so this long needed project can commence.

Further resolved, the BOE respectfully requests the BET to consider the release of conditions at the earliest opportunity.

EXPLANATORY COMMENTS

The state budget impasse is wreaking havoc with municipal and school budgets across the state. In order to meet the call deadline, the BOE passed by a vote of 7-0-1 the motion above at a special meeting on September 27th. At this point in time, it is not known what the resolution, if any, of the state budget will be regarding the reimbursement of the New Lebanon school project. The BOE received final signoff from the Department of Administrative Services on May 10th (letter attached) stating the project qualifies for a grant up to \$27,319,058 pending action by the General Assembly. The budget situation is in flux, and we will provide any update at the committee meetings and at the full RTM.

ITEM NO: **12**
DEPARTMENT: Office of the First Selectman
CONTACT: Barbara Heins – 203-622-7702 – Barbara.Heins@greenwichct.org
REFERRED TO: Appointments, Land Use Committees
VOTES: Board of Selectmen 3-0-0

RESOLVED, that the following named person, nominated by the Board of Selectmen, be appointed a member of the Historic District Commission, for a term expiring 3/31/19.

CYNTHIA SMITH

EXPLANATORY COMMENTS

Cynthia Smith, of 340 Riverside Ave., Riverside, CT 06878, has been nominated as a member of the Historic District Commission, for a term expiring 3/31/19.

Ms. Smith is an architect who has been involved in custom design of residential projects from concept through construction. She has worked for the National Register for Historic Places in North Carolina where she was successful in obtaining National Register designations for three Raleigh, NC neighborhoods where a proposed state highway was to be located.

Her professional work includes the design and construction of additions to very old homes with the understanding of how to integrate new construction while maintaining the integrity of old, original construction.

Cynthia, who has lived in town for nearly 40 years, is a member of L'Alliance Francaise de Greenwich and the DAR, and the RYC representative for Women on the Water of Long Island Sound. She has been involved with Friends of Binney Park, the Riverside Association, the Marketing Committee for the YWCA, and was one of three members of the volunteer design team that renovated the Old Greenwich Yacht Club after it was flooded by Hurricane Sandy. She earned a Bachelor of Arts degree from Duke University, with a major in History and a minor in Architectural history, and a Master's degree in Architecture from North Carolina State University.

ITEM NO: **13**
DEPARTMENT: Office of the First Selectman

CONTACT: Barbara Heins– 203 622 7702 – Barbara.Heins@greenwichct.org
REFERRED TO: Appointments, Parks & Recreation Committees
VOTES: Board of Selectmen 3-0-0

RESOLVED, that the following named person, nominated by the Board of Selectmen, be appointed a member of the Board of Parks and Recreation for a term expiring 3/31/18.

KIRK SCHUBERT

EXPLANATORY COMMENTS

Kirk Schubert, of 43 Tomac Ave., Old Greenwich, 06870, has been nominated as a member of Board of Parks and Recreation for a term expiring 3/31/18.

Mr. Schubert is a retired financial executive who has lived in Old Greenwich since 1997. He is an active member of the recreational athletic community, having served on the board of the Old Greenwich Riverside Community Center for 19 years and counting. In addition to coaching dozens of youth baseball teams and helping to organize and manage baseball programs in town over the years, he also has been active with the PTA organizations at Old Greenwich School and Brunswick School.

Kirk is a graduate of Lehigh University where he majored in International Relations and German. He earned a Master's in International Affairs from Columbia University School of International Affairs. His corporate financial experience include positions with National Westminster Bank, the Bank of Montreal, Pacific National Bank and DKB Financial Products.

ITEM NO: **14**
DEPARTMENT: Office of the First Selectman
CONTACT: Barbara Heins– 203 622 7702 – Barbara.Heins@greenwichct.org
REFERRED TO: Public Works Committee
VOTES: Board of Selectmen 3-0-0

RESOLVED, that upon unanimous approval by the Board of Selectmen, that New Lebanon Avenue, which commences at Delavan Avenue and ends at Wessels Place, for a distance of 300 feet, be renamed to Veterans Way. The request by the Byram Veterans Association has been approved by the one abutting landowner as well as the Police Department, Town Clerk, Fire Department, Highway Department, Building Inspector, Planning and Zoning Office, the Post Office, Board of Education, Tax Assessor, Registrars of Voters and the Zoning Enforcement Officer. This name change is to take effect upon ratification of the Representative Town Meeting.

ITEM NO: 15
DEPARTMENT: Office of the First Selectman
CONTACT: Suzanne Lio, Associate Director of Development, Bruce Museum
203-413-6766, slio@brucemuseum.org
Eugene McLaughlin, Assistant Town Attorney, Town of Greenwich
203-622-7876; emclaughlin@greenwichct.org
Ben Branyan, Town Administrator, Town of Greenwich,
203-622-7710; bbranyan@greenwichct.org
REFERRED TO: Education, Finance, Legislative & Rules Committees
VOTES: Board of Selectmen 3-0-0

WHEREAS, the Town entered into a Management Agreement with the Bruce Museum, Inc. (BMI) on January 31, 1992, which designated and appointed BMI to supervise, operate and manage the Museum and administer its affairs;

WHEREAS, said Management Agreement was amended on November 2, 2016;

NOW, THEREFORE, BE IT RESOLVED THAT, the First Selectman is authorized to execute the Second Amendment to Bruce Museum Management Agreement which amends the definition of “plans” to include reorganization of the existing facility and construction of an integrated addition, clarify overflow parking procedures, and more specifically define the maintenance obligations of the Town and BMI.

EXPLANATORY COMMENTS

Separate enclosure