



**REPRESENTATIVE TOWN MEETING
TOWN OF GREENWICH**

**EXPLANATORY COMMENTS FOR
SEPTEMBER 2014 MEETING**

ITEM NO: **1 — postponed from June 2014 meeting**
DEPARTMENT: Office of the First Selectman
CONTACT: Michael Rosen – 203 622 7702 - mrosen@greenwichct.org
REFERRED TO: *Appointments and Parks & Recreation Committees*
VOTES: Board of Selectmen 3-0-0

RESOLVED, that the following named person, nominated by the Board of Selectmen, be reappointed a regular member of the Board of Parks and Recreation for a term expiring 3/31/17.

SCOTT R. JOHNSON

EXPLANATORY COMMENTS

Scott Johnson, of 81 Howard Road, Greenwich, CT 06831 has been re-nominated as a regular member of the Board of Parks and Recreation for a term expiring 3/31/17.

Mr. Johnson is a Managing Partner at Johnson and Hogeman, LLP, where he specializes in real estate law. He is a member of the Greenwich, Connecticut, and New York State Bar Associations. He is also a Board Member of Greenwich Youth Lacrosse, and is a member of the Old Greenwich Yacht Club.

Scott earned his B.A. degree from Cornell University and his J.D. from Vermont Law School. He was involved with the POCD Town Properties and Open Space Committee, the Artificial Turf Review and Field User Group, Marine and Beach Facilities, the Subcommittee on Coastal Zone Management Plan, and the Park Master Plan.

ITEM NO: **2 — postponed from June 2014 meeting**
DEPARTMENT: Office of the First Selectman
CONTACT: Michael Rosen – 203 622 7702 - mrosen@greenwichct.org
REFERRED TO: *Appointments and Land Use Committees*
VOTES: Board of Selectmen 3-0-0

RESOLVED, that the following named person, nominated by the Board of Selectmen, be appointed an alternate member of the Historic District Commission for a term expiring 3/31/19.

JENNIFER KOSSLER

EXPLANATORY COMMENTS

Jennifer Kossler, of 543 Riversville Road, Greenwich, CT 06831 has been nominated as an alternate member of the Historic District Commission for a term expiring 3/31/19.

Ms. Kossler is the owner of Atelier JK Architects and Interiors, PC, and architecture and interior design firm. She is a professional architect with a passion for preserving special buildings, landscapes, and the urbanscape of the community. She has a strong vision and spirit for design.

Jennifer earned her Master of Architecture from the University of Colorado, and her Bachelor's Degree in Architecture from Miami University. She is a Licensed Architect in the States of New York and Connecticut. She is a member of the Greenwich Chamber of Commerce and the Junior League of Greenwich. She was also formerly affiliated with the Greenwich Historical Society.

ITEM NO:	3	
DEPARTMENT:	Public Works	1409PW01
CONTACT:	James Michel, Chief Engineer Jmichel@greenwichct.org	(203) 622-7813
REFERRED TO:	<i>Finance and Public Works Committees</i>	
VOTES:	BET Vote – 12-0-0 on July 21, 2014	

RESOLVED, that the sum of \$350,000 be and the same is hereby appropriated to be added to Capital Account Number B312-59620-14137 known as “Bridge Maintenance Program”.

EXPLANATORY COMMENTS:

DPW is requesting an additional appropriation in the amount of \$350,000 for the Department's Bridge Maintenance Program, Account No. B312-59620-14137. This account is utilized to conduct routine maintenance on various town bridges. Work can include design services, permitting, bidding, and construction costs.

In Fall 2012, the Engineering Division inspected the Burying Hill Road Bridge over Wilshire Pond Brook (Bridge # 056-024). In this inspection report, the bridge was rated to be in fair condition with minor maintenance items recommended to be completed. As a result, DPW targeted Fall 2013 or Spring 2014 for this maintenance work. When work began in Spring 2014, the contractor encountered a significantly worse condition than was present 6 months prior. The contractor recommended we conduct additional inspection prior to proceeding, and DPW agreed with this finding. DPW immediately took steps to obtain the services of an outside bridge consultant, who conducted this inspection in May 2014. Inspection results determined the bridge was in failing condition. Emergency traffic control measures were put in place including restricting the bridge to one lane and placing a truck restriction on the bridge. Working with the consultant, DPW began the bridge rehabilitation design process.

Burying Hill Road is a designated scenic road and therefore has greater restrictions on what are allowable improvements. The bridge look and feel will remain; however, minor changes may be made to improve the safety of the structure. The construction required will include the removal of the existing parapets and bridge deck. A new bridge deck will be placed on the existing abutments and the parapets will be reconstructed. The structural inspections indicate the existing abutments are in good condition and will not require replacement.

The Bridge Maintenance Program account is typically intended for minor repairs to a bridge. However, in order to expedite this bridge's design and construction given its failing condition, DPW Engineering is using funds in this account. As DPW also needs to continue its maintenance and repair work on other town bridges, we are requesting \$350,000 to cover the Burying Hill Road Bridge Rehabilitation project. These additional funds will allow us to rehabilitate the Burying Hill Road Bridge, without affecting the bridge maintenance program.

The following breakdown illustrates the Burying Hill Road Bridge estimated costs.

Structural Design	= \$ 25,000
Bidding/Specifications/ Shop Drawing Review	= \$ 15,000
Construction Costs Estimate	= \$260,000
Uniform Traffic Control & Incidentals	= <u>\$ 50,000</u>
Total	= \$ 350,000
<u>Additional funds requested:</u>	\$ 350,000

DPW will be present to answer any questions.

ITEM NO.: **4**
DEPARTMENT: Parks and Recreation 1409PR01
CONTACT: Joseph Siciliano 203.622.6472 jsiciliano@greenwichct.org
Susan Snyder 203.622.6471 ssnyder@greenwichct.org
REFERRED TO: *Finance, Parks & Recreation Committees*
VOTES:

RESOLVED, that the Town of Greenwich accept a gift from the United Way for the purchase and installation of a removable outfield fence and strike zone at Byram Park. The gift is valued at \$25,625.00.

EXPLANATORY COMMENTS

In 2008, a few local teenagers constructed a wooden outfield fence for a wiffleball field in a lot off Riverside Lane. The youths did something constructive in pursuit of recreation, but neighbors complained, the field was on Town-owned land, and the fence had to come down. For the past few years, the Parks and Recreation Department has permitted wiffleball to be played at a field in Byram Shore Park, generally reserved for picnic use.

Greenwich Youth Services Coordinator, Jenny Byxbee, as well as Town resident Brandon Lacoff, have been working with the youth and the United Way to raise funds for a removable wiffleball field fence. The Department of Parks and Recreation has determined the best location for a wiffleball field fence to be installed is the Byram Shore Park site, where the group has been playing.

The United Way wishes to have a removable outfield fence constructed and installed for the field. The field dimensions will be as follows: the right field line will be 78.5 feet from home plate, center field will be 102 feet from home plate, and the left field line will be 79.5 feet from home plate. The outfield fence will be 5 feet in height and will be made of aluminum poles with 5" thick foam padding encased in 18 ounce vinyl. The foam padding will be attached by Velcro to the aluminum poles.

Additionally, a removable strike zone will be constructed and installed behind the home plate area. The Parks and Recreation Department will make sure the fence will be oriented in a way that the field will still be available for use by other groups and for other activities. The field will not be exclusive to wiffleball use, nor will the tournament be held at this location.

The United Way is prepared to gift the full \$25,625.00 for the purchase of and installation of the removable outfield fence and strike zone. The Department of Parks and Recreation and the Board of Parks and Recreation are supportive of the United Way's proposal.

ATTACHMENTS

Drawings

ITEM NO:	5
DEPARTMENT:	Office of the First Selectman
CONTACT:	Michael Rosen – 203 622 7702 - mrosen@greenwichct.org
REFERRED TO:	<i>Appointments, Parks & Recreation Committees</i>
VOTES:	Board of Selectmen 3-0-0

RESOLVED, that the following named person, nominated by the Board of Selectmen, be reappointed a regular member of the Board of Parks and Recreation for a term expiring 3/31/17.

FRANK R. CANTELMO

EXPLANATORY COMMENTS

Frank R. Cantelmo, of 1 Keofferram Road, Old Greenwich, CT 06870 has been re-nominated as a regular member of the Board of Parks and Recreation for a term expiring 3/31/17.

Dr. Cantelmo received his Ph.D. in Biological Oceanography from the City University of New York, and is an Associate Professor in the Department of Biological Sciences and the Environmental Studies Program at St. John's University. He currently teaches a wide range of undergraduate courses including Aquatic Ecology, Ecological Principles, Resource Management, Sustainable Development, Ecology and Evolution, Senior Seminar in Environmental Studies, Discover Bermuda: Adaptive Ecosystem Management, Sustainability and Socioeconomic Issues, and an Honors course in Scientific Inquiry-Environmental Science.

Prior to joining the faculty of St. John's in 1979, Dr. Cantelmo worked for the Environmental Protection Agency and the Texas Instruments Ecosystem Group. During the past 35 years, he has planned and conducted many pollution related studies in the NY/metropolitan area and in the Gulf of Mexico. Dr. Cantelmo has published and presented numerous papers and reports on aquatic resources in estuarine ecosystems. He has been funded by NOAA for his research on hard clam purification and by the Environmental Protection Agency for middle school and high school teacher training marine workshops.

Currently, Frank is a member of the Bruce Museum Science Committee, a board member on the Greenwich Shellfish Commission, and a board member of the Board of Parks and Recreation. Dr. Cantelmo is an environmental advisor to the Permanent Observer of the Holy See to the United Nations where he attends forest sustainability conferences and writes position statements and interventions.

ITEM NO:	6
DEPARTMENT:	Office of the First Selectman
CONTACT:	Michael Rosen – 203 622 7702 - mrosen@greenwichct.org
REFERRED TO:	<i>Appointments, Parks & Recreation Committees</i>
VOTES:	Board of Selectmen 3-0-0

RESOLVED, that the following named person, nominated by the Board of Selectmen, be appointed a regular member of the Board of Parks and Recreation for a term expiring 3/31/15.

HANS CHRISTIAN THALHEIM

EXPLANATORY COMMENTS

Hans Christian Thalheim, of 2 Grace Street, Old Greenwich, CT 06870 has been nominated as a regular member of the Board of Parks and Recreation for a term expiring 3/31/15.

Mr. Thalheim has one year of internship experience in financial services. He has interned for Clear Harbor Asset Management LLC, DEH GmbH & Co. KG, and Viacom Inc. Prior to that, he worked for two summers at Harbor Builders, LLC.

Christian earned his B.S. degree in Finance from the University of Connecticut. He is currently a member of the RTM from District 6. He is also a former Sound Beach Volunteer Firefighter who is certified in structural firefighting and hazardous materials operations.

ITEM NO: **7**
DEPARTMENT: Office of the First Selectman
CONTACT: Michael Rosen – 203 622 7702 - mrosen@greenwichct.org
REFERRED TO: *Appointments, Land Use Committees*
VOTES: Board of Selectmen 3-0-0

RESOLVED, that the following named person, nominated by the Board of Selectmen, be appointed an alternate member of the Planning and Zoning Commission for a term expiring 3/31/17.

NICHOLAS MACRI

EXPLANATORY COMMENTS

Nicholas Macri, of 46 Hartford Avenue, Greenwich, CT 06830 has been nominated as an alternate member of the Planning and Zoning Commission for a term expiring 3/31/17.

Mr. Macri is the owner of Macriture, LLC in Greenwich, where he services the building and design trades. He provides municipal permitting consultation to his clients, and he designs and permits residential projects. Nicholas has executed numerous in-depth zoning analysis and site studies. He has also presented to municipal Land Use Committees. Prior to founding Macriture, LLC, he worked for R.S. Granoff Architects for over 13 years.

Nicholas earned his B.S. degree in Architecture from SUNY Delhi. He is a current member of the Architectural Review Committee, and he sits on the Children's Day School Advisory Board. He is also a former member of the Planning and Zoning staff who served from 1985 to 1988.

ITEM NO: **8**
DEPARTMENT: Retirement Board
CONTACT: John Chadwick, Chairman, Retirement Board
jchadwick@ravengate.com
Peter Mynarski, Comptroller
pmynarski@greenwichct.org
203-622-2226
REFERRED TO: *Finance and Legislative & Rules Committees*
VOTES:

Resolved, that pursuant to Town Charter Section 67 Home Rule Procedures, that Article 14 Retirement System Section 208(a) dealing with Management of Funds be amended to read as follows as requested by the Retirement Board and initiated for Home Rule action by the Board of Estimate and Taxation:

Sec. 208. - Management of Funds; Rules and Regulations.

(a)

The members of the Retirement Board shall be the trustees of the several Funds created by this Article. The Retirement Board shall be authorized to make arrangements with any bank or trust company for the deposit and safekeeping of securities, and, with it or others, for advice in connection with the investment of the funds of the Retirement System, in which case the Retirement Board itself shall invest and reinvest the funds of the System; or the Retirement Board may deliver all, or a part, of the funds and securities of the Retirement System to a corporation trustee, designated by the Board of Estimate and Taxation for the purpose of safeguarding, investing and reinvesting such funds and securities, until they are needed for the purpose of the Retirement System, all under an agreement which shall be approved by the Board of Estimate and Taxation and the Town Attorney. All investments of the funds of the Retirement System shall be made with the care of a prudent investor in accordance with, and subject to, the limitations of the General Statutes relating to the investment of Trust Funds held by trustees, and the Retirement Board or the corporation trustee, as the case may be, may invest funds of the Retirement System in any securities, or other property, which they may select to an amount not exceeding seventy-five percent (75%) of the total Funds of the Retirement System. The remainder of said funds shall be invested exclusively in cash and diversified fixed income securities and such securities shall not include any equity, real estate, tangible, commodity or private equity investment.

(Additions underlined, Deletions shown by ~~crossout~~)

This Home Rule Charter change requires approval by a majority of the entire membership of the Representative Town Meeting.

EXPLANATORY COMMENTS

This Home Rule amendment to Charter Section 208(a) is to remove the statutory limitations of banks and insurance companies on investments of the Retirement System Funds that are presently contained in Section 208(a).

At the time of the enactment of the 1945 Special Act that is the precursor to Charter Section 208(a) the statutory investment restrictions of banks and life insurance companies were different than they are today. The insurance company restrictions for example were generally against investments in mining companies, common stock of manufacturing companies and companies that had defaulted on their dividend or debt payments. Today these statutory restrictions are more complex and difficult to comply with by the Retirement Board to the Retirement System investments because of the different types of financial instruments that exist today. Under the existing provisions of Section 208(a) that will remain intact under the proposed amendment the investments of the Retirement System are governed by a prudent investor standard for trust funds and the Finance Committee has added the last sentence requiring 25% of the funds be invested in either cash or a diversified fixed income portfolio also subject to the prudent man rule.

The amendment to remove the bank and insurance company statutory investment restrictions from Charter Section 208(a) requires a Home Rule amendment under the Town Charter. This has been initiated by the Board of Estimate and Taxation at the request of the Retirement Board and modified by the Finance Committee.

Under Town Charter Section 67(b) this Home Rule amendment to Section 208(a) must be approved by a majority of the entire membership of the RTM and then by the BET.

ITEM NO.: **9**
DEPARTMENT: Community Development (First Selectman Office)
CONTACT: Princess A. Erfe 622-3796 perfe@greenwichct.org
REFERRED TO: *Finance, Health & Human Services, Legislative & Rules Committees*
VOTES: Board or commission name vote (y or n)

RESOLVED, that the sum of \$105,445.79 be transferred from CDBG PY2014 Contingency Funds (Q19714-59900-14325) and added to PY2014 CDBG Projects known as:

- **\$60,695.79 to “HATG Boiler System Replacement Project (Phase I) at Armstrong Court” (Q19714-59900-XXXXX)**
- **\$44,750 to “Shelter for the Homeless Pacific House Homeless Facility Roof Restoration Project” (Q19714-59900-XXXXX)**

EXPLANATORY COMMENTS

Background

The Town received HUD notification stating that the actual entitlement funding for the CDBG program year 2014 will be \$735,628. This amount is more than originally anticipated causing for the CDBG program to have excess funds that can be allocated to CDBG eligible projects. In addition, a total of ten capital improvement projects from prior years were reported to HUD as completed and/or cancelled effective December 31st 2013 (end of program year 2013) resulting to additional excess funds. The excess funds have been designated as contingency funds as per the CDBG Resolutions approved back in 2013. The CDBG Office has calculated a total of \$105,445.79 in excess/unallocated funds.

CDAC Recommendation Regarding the Excess/Unallocated Funds

During the Community Development Advisory Committee (CDAC) June 19, 2014 meeting, the Advisory Committee members decided and unanimously voted to allocate the excess funds to support the following activities:

1. Housing Authority of the Town of Greenwich

Armstrong Court Boiler System Replacement Project (Phase I) - \$60,695.79

CDBG funds will be utilized to support the first phase of the Boiler System Replacement Project at Armstrong Court, a low-income apartment style family complex with 144 units. The proposed project will involve the full demolition and replacement of all components of the current boiler system at Armstrong Court. The existing boiler system which includes the boilers, domestic hot water tanks, pumps, and piping have been estimated to be over 30 years old, well beyond the useful life for the system. As a result, the boiler system frequently fails, has to be shut down and requires costly repairs. The proposed new boiler system will be a more energy efficient system, which will provide annual savings of approximately \$64,000 in gas utility expenses. The total project cost is anticipated to be around \$525,000. The Housing Authority received a written commitment from CNG (CT Natural Gas) for \$200,000 in funds for the boiler system upgrade/replacement project. PY2014 excess funds of \$60,695.79 have been recommended to support the first phase. Additional PY2015 CDBG funding of \$239,304.21 has been recommended to support the second phase. The Housing Authority Management stated that they will continue to seek additional funds from other non-governmental sources for this project.

2. Shelter for the Homeless, Inc.

Pacific House Homeless Facility Roof Restoration Project – \$44,750

CDBG funds will be utilized to support the Pacific House Homeless Facility Roof Restoration Project. SFH operates the only men's homeless shelter in lower Fairfield County serving Greenwich, Stamford, Darien and New Canaan. At the Pacific House, SFH provides an emergency overnight shelter and meals program, a drop-in Day program with supportive services (for both men and women), a supportive housing residence for homeless men including case management services and various outreach services. SFH operates their programs and services all year round. The roof at the Pacific House Homeless Facility has developed several leaks that tend to get threatening during severe weather such as snowstorms, heavy rains and thunderstorms. The roof has been patched numerous times in an attempt to repair the leaks but the leaks have persisted and have

caused internal damages to the ceilings and walls. Addressing the roof problems will enable the SFH to continue providing vital services to the homeless population in the area. In addition, SFH will be able to expand their emergency shelter services as deal with the growing demand/need for such services. The CDBG funding of \$44,750 for the Roof Restoration Project will: 1) allow for increased utilization of the Pacific House Homeless Facility; and 2) guarantee a safe, code compliant environment for their clients.

Conclusion

Following the June 19, 2014 meeting, the Advisory Committee's recommendation to allocate the excess funds was submitted to the First Selectman. The First Selectman concurred with the Advisory Committee's action. The BET reviewed and approved this item during their July 2014 Regular Meeting.

One more approval, on the local level, will be needed before the request to allocate the excess funds is granted. Upon approval by the RTM, the funds will be added to the aforementioned projects. The CDBG Office will notify HUD of such change during the submission of the 2014 CAPER (Consolidated Annual Performance and Evaluation Report) due on or before March 30, 2015.

ATTACHMENT

Attached is a copy of the CDAC June 19th 2014 meeting minutes (draft)



TOWN OF GREENWICH
COMMUNITY DEVELOPMENT OFFICE
Community Development Advisory Committee Meeting
June 19, 2014 (Thursday)
7 PM Cone Meeting Room (2nd Floor, Greenwich Town Hall)

MEETING MINUTES (DRAFT)

CDAC Members: Marcus Abrams, Dennis Arrouet, Phyllis Behlen, Nanette Burrows, Bill Drake, Delbert Eberhardt, Sean Goldrick, Nancy Gray, Alan Gunzburg, Eric Lindberg, Wilma Nacinovich, Nancy Ramer, Winston Robinson, Alma Rutgers, Elizabeth Sanders, Kurt Schaffir, Samarpana Tamm, Christopher vonKeyserling, Alexis Voulgaris, and George Yankowich

CDBG Staff: Princess A. Erfe

1. Call to order

Ms. Alma Rutgers, Chairwoman, called the meeting to order at 7:07 pm.

2. Action on minutes of May 22, 2014 CDAC meeting

The Advisory Committee members received the draft copy of the May 22nd 2014 CDAC meeting via email. In the absence of any changes or amendments to the minutes, it was moved for adoption.

Action: The Advisory Committee adopted the minutes as presented.

3. Update from CD Administrator including CDBG budget for PY2015

Ms. Erfe informed the Advisory Committee that the Town received HUD notification with regards to the 2014 CDBG entitlement funding. Per the notification letter, Greenwich is expected to receive \$735,628. Ms. Erfe noted that the 2014 actual entitlement is more than the amount originally anticipated and budgeted for program year 2014. The Advisory Committee must discuss and decide on which activities that should be recommended to be funded using the excess funds totaling \$105,445.79 (\$55,628 from 2014 actual entitlement funding plus \$49,817.79 from prior year activities that were closed out in HUD by the end of program year 2013).

With regards to the program year 2015 budget, Ms. Erfe stated that the anticipated amount based on the proposed federal budget is \$700,000. Of this, up to 20% or \$140,000 will be budgeted for Administration. Up to 15% or \$105,000 will be budgeted for public service activities and \$455,000 will be for capital projects.

4. Discussion and action on PY2014 excess CDBG funds

The Advisory Committee discussed the potential uses for the excess funds as reported by Ms. Erfe. After an extensive conversation, Ms. Gray suggested for the Advisory Committee members to table the actual funding recommendation until they get to item #6 of the agenda.

Action: The Advisory Committee agreed to accept Ms. Gray's suggestion.

5. Structure of CDAC funding recommendation process

Ms. Rutgers suggested for the Advisory Committee to discuss the capital/acquisition applications first then move to the public/human services applications. In addition, the Advisory Committee decided to start with the subcommittee's recommendation for each proposed activity prior to any further funding increases or decreases.

6. Discussion and action on PY2015 funding recommendations

The Advisory Committee decided to address the allocation of the excess funds available for immediate funding (as per item #4 of the agenda). Ms. Rutgers requested for members to review the list of capital projects proposed for 2015 and identify the projects that have an urgent need and can be undertaken this year. After a lengthy discussion, a motion was made and seconded to recommend using the excess funds of \$105,445.79 to support the following projects:

- Armstrong Court Boiler System Replacement Project (Phase I) of the Housing Authority of the Town of Greenwich to receive \$60,695.79
- Pacific House Homeless Facility Roof Restoration Project of the Shelter for the Homeless to receive \$44,750

Action: The Advisory Committee voted to approve the motion as presented.

With a consensus reached in allocating the excess funds, the Advisory Committee worked on finalizing the 2015 funding recommendations starting with the capital/acquisition projects first. As a basis for discussion and action, the following lists the proposed projects including the funding recommendations made by each subcommittee group (Note - the recommendation for the Armstrong Court Boiler System Replacement Project has been reduced and the Pacific House Homeless Facility Roof Restoration Project has been taken out to reflect the allocation of excess funding):

- Abilis – 50 Glenville Street Lower Level Renovation - \$25,000
- Domus Kids, Inc. – Maintenance Shed Replacement Project at Passages Group Home - \$0
- Family Centers – Fence Replacement Project at Gateway and Bridge Street - \$0
- Friends of Laurel House – Parking Lot Improvements at Washington Court Housing - \$0

- Friends of Laurel House – Bathroom Renovation (2nd Floor) at Washington Court Housing - \$0
- Friends of Nathaniel Witherell – Bathroom Renovation Project at NW - \$0
- Glenville Volunteer Fire Company – Acquisition of Firefighting Equipment - \$10,000
- Glenville Volunteer Fire Company – Acquisition of Essential Firefighting/Support Vehicles - \$0
- Greenwich Adult Day Care – Waterproofing and Repointing of River House - \$15,000
- Housing Authority – Adams Garden Playground Upgrade - \$75,000
- Housing Authority – Armstrong Court Boiler System Replacement Project - \$239,304.21
- Inspirica – Bathroom Renovation at Franklin Common Family Housing Units - \$45,443
- Inspirica – Safety Renovations at McKinney HIV/AIDS Residence - \$21,900
- Neighbor-to-Neighbor – New Building/HQ Project (Roof/Siding/Gutters Portion) - \$100,000
- Parsonage Cottage – Ramp Relocation/Porch Extension/Dining Room Project - \$50,000
- Shelter for the Homeless – Pacific House Entranceway Repair/Renovation Project - \$0
- Shelter for the Homeless – Renovation of Shower Facilities at Pacific House - \$22,300

Advisory Committee members had a discussion with regards to the two requests submitted by the Glenville Volunteer Fire Company (GVFC). Both requests are fully supported by the Advisory Committee. However, most of the members believed that the Town should provide funding for the volunteer firefighters as opposed to the Block Grant Program.

After further conversation, Mr. vonKeyserling made a suggestion for the Advisory Committee to send a message to the Town Bodies (Board of Selectmen, Board of Estimate and Taxation, and the Representative Town Committee) emphasizing the significance of having a clear Town Policy that will address the issues faced by Volunteer Fire Companies in need of Town funds to acquire essential firefighting equipment and vehicles.

Mr. Goldrick made a motion to eliminate the subcommittee's funding recommendation of \$10,000 to support the Acquisition of Firefighting Equipment proposed by the Glenville Volunteer Fire Company.

Action: The Advisory Committee voted to approve the motion as presented. Motion passed.

Mr. Drake made a motion to eliminate the subcommittee's funding recommendation of \$25,000 to support the 50 Glenville Street Lower Level Renovation Project

proposed by Abilis. The motion was amended (duly accepted) to recommend \$10,000.

Action: The Advisory Committee voted against the amended motion. Amended motion failed.

Mr. Drake re-stated his original motion to not recommend any funding for the 50 Glenville Street Lower Level Renovation Project proposed by Abilis.

Action: The Advisory Committee voted to approve the motion as presented. Motion passed.

Mr. Goldrick made a motion to not recommend any funding for the Fence Replacement Project at Gateway and Bridge Street Project proposed by Family Centers.

Action: The Advisory Committee voted to approve the motion as presented. Motion passed.

Mr. Goldrick made a motion to eliminate the subcommittee's funding recommendation of \$50,000 to support the Ramp Relocation/Porch Extension/Dining Room Project proposed by Parsonage Cottage Home for the Aged. The motion was amended (duly accepted) to reduce the subcommittee's funding recommendation to \$30,000.

Action: The Advisory Committee voted to approve the amended motion. Amended motion passed.

Ms. Behlen made a motion to eliminate the subcommittee's funding recommendation of \$22,300 to support the Renovation of Shower Facilities at Pacific House by the Shelter for the Homeless.

Action: The Advisory Committee voted to approve the motion as presented. Motion passed.

Ms. Gray made a motion to reduce the subcommittee's funding recommendation from \$100,000 to \$50,000 to support the N2N New Building/HQ Project (Roof/Siding/Gutters Portion) proposed by Neighbor to Neighbor.

Action: The Advisory Committee voted to approve the motion as presented. Motion passed.

The Advisory Committee then unanimously voted to reduce the subcommittee's funding recommendation from \$75,000 to \$53,352.79 to support the Adams Garden Playground Upgrade proposed by the Housing Authority.

With the funding recommendations for the capital/acquisition projects completed, the Advisory Committee proceeded to the public service activities. As a basis for funding discussion and action, the following lists the proposed activities including the funding recommendations made by each subcommittee group:

- Boys & Girls Club of Greenwich – After School Program - \$0

- Child Guidance Center – Local Mental Health Services - \$10,000
- Community Centers, Inc. – Comprehensive Educational Program - \$10,000
- Community Health Center – Franklin Street CHC Senior Dental Program - \$10,000
- Family Centers – Greenwich Head Start Program - \$15,000
- Family Centers – RITE Program - \$10,000
- Food Bank – Food Bank Program Administrative Support - \$11,000
- Inspirica – Women’s Housing Program Residential Case Manager/Life Planning Coach - \$7,500
- Jewish Family Services of Greenwich – Supermarketing for Seniors Program - \$7,000
- Kids in Crisis – Crisis Nursery Emergency Services - \$10,000
- Meals on Wheels – Food Service Program - \$7,000
- Neighbor-to-Neighbor – Summer Supplement Program - \$6,000
- Old Greenwich Riverside Community Center – OGRCC Childcare Program - \$15,000
- Pegasus Therapeutic Riding – Greenwich Chapter Program - \$0
- Shelter for the Homeless – Emergency Meals Program - \$0
- Transportation Association of Greenwich – Motor Services Program - \$5,000
- YWCA of Greenwich – DAS Crisis Intervention Service - \$10,000

Mr. vonKeyserling made a motion to reduce the subcommittee’s funding recommendation from \$15,000 to \$5,000 to support the OGRCC Childcare Program proposed by the Old Greenwich Riverside Community Center.

Action: The Advisory Committee voted to approve the motion as presented. Motion passed.

Ms. Gray made a motion to reduce the subcommittee’s funding recommendation from \$7,000 to \$5,000 to support the Food Service Program proposed by Meals on Wheels.

Action: The Advisory Committee voted to approve the motion as presented. Motion passed.

Ms. Tamm made a motion to eliminate the subcommittee’s funding recommendation of \$10,000 to support the DAS Crisis Intervention Service proposed by the YWCA of Greenwich.

Action: The Advisory Committee voted against the motion. Motion failed.

Mr. Goldrick made a motion to reduce the subcommittee’s funding recommendation from \$10,000 to \$5,000 to support the Franklin Street CHC Senior Dental Program proposed by the Community Health Center.

Action: The Advisory Committee voted to approve the motion as presented. Motion passed.

Mr. Lindberg made a motion to eliminate the subcommittee’s funding recommendation of \$10,000 to support the RITE Program proposed by Family

Centers. The motion was amended (duly accepted) to reduce the subcommittee's funding recommendation to \$5,000.

Action: The Advisory Committee voted to approve the amended motion. Amended motion passed.

Mr. Gunzburg made a motion to reduce the subcommittee's funding recommendation from \$15,000 to \$10,000 to support the Greenwich Head Start Program proposed by Family Centers.

Action: The Advisory Committee voted to approve the motion as presented. Motion passed.

Mr. vonKeyserling made a motion to reduce the subcommittee's funding recommendation from \$7,000 to \$5,500 to support the Supermarketing for Seniors Program proposed by the Jewish Family Services of Greenwich.

Action: The Advisory Committee voted to approve the motion as presented. Motion passed.

7. Discussion on adjustments/revisions if entitlement is more or less than anticipated

Ms. Erfe reminded the Advisory Committee members that the proposed funding allocations were made based on an anticipated amount to be provided by HUD during program year 2015. Therefore, the Advisory Committee must discuss and decide on the actions to be taken by the CDBG office in the event that the actual entitlement funding should be more or less than anticipated.

The Advisory Committee made the motion for a proportionate reduction in the funding recommendations after adjustments to meet the 15% cap for public service activities and the 20% cap for the administrative expenditures should the actual entitlement is less than anticipated. However, if the actual entitlement is more than anticipated, the Advisory Committee made the motion to put the excess funds into a contingency line item.

Action: The Advisory Committee voted to approve the motion as presented.

8. Action on CDAC Final Recommendations (full PY2015 budget)

The Advisory Committee reviewed the overall CDBG Program Year 2015 funding recommendations, which include public/human service activities, capital/acquisition projects, administrative budget and contingency funds (if necessary). A motion to adopt the funding recommendations for the overall program year 2015 budget was made.

Action: The Advisory Committee voted to approve the motion as presented.

9. Discussion on fair housing issues (if any)

None

10. Other Business (if any)

None

11. Adjournment

The meeting adjourned at 10:03 pm.

Note: The CDBG PY2015 – CDAC Funding Recommendations will be presented to the First Selectman during the Board of Selectmen July 24, 2014 meeting.