

RTM

June 14, 2010

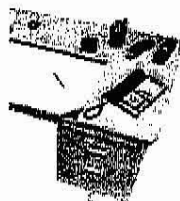
ATTACHMENTS

FOR

ITEM #10

2009 Contract #5219
Family Centers
Warburg Center Cabinet & Counter Replacement Project

Supplies (cabinets, counters, shelves, sinks & faucets)	\$ 30,071.00
Installation Work	\$ 11,400.00
	\$ 41,471.00
Change Order 1	\$ 3,580.00
Change Order 2	\$ 187.00
	\$ 45,238.00
Original Budget - CDBG Funds	\$ 60,000.00
Less expenditures	\$ 45,238.00
Balance	\$ 14,762.00
Additional Work	
Replace floors	\$ 41,683.00
Less balance from original funding	\$ 14,762.00
CDBG Request	\$ 26,921.00



Peter
Tesei/GOV/GreenwichCT
04/23/2010 02:14 PM

To Princess Erfe/GOV/GreenwichCT@GreenwichCT
cc John Crary/GOV/GreenwichCT@GreenwichCT, Dustin
Anderson/GOV/GreenwichCT@GreenwichCT
bcc
Subject CDBG Family Centers Warburg Center Cabinet and Counter
Replacement Project

Town of Greenwich
Office of the First Selectman

April 23, 2010

Dear Princess,

This is to confirm my support for the request from the Family Centers - Warburg Center - Cabinet & Counter Replacement Project to supplement the Cabinet & Counter replacement project. The additional funds in the amount of \$26,921.00 is to address the gap between the flooring and the cabinet bottom. The gap is unsightly as well as a health hazard because the gap will be difficult to clean and will collect material that should be kept from crawling children.

The documentation provided by Family Centers is satisfactory and I have spoke with Bob Arnold and confirmed my support for this request. The deadline to get on the June 14th RTM Call is Friday, May 21, 2010 and therefore will need BET approval at their May 17th meeting.

Please advise if you require further assistance from this office. I will count on you submitting this to BET/RTM for their approvals according to the prescribed schedules.

Warm regards,

Peter

Peter J. Tesei
First Selectman
Town of Greenwich
(Phone) (203) 622-7710
(Fax) (203) 622-3793

April 19, 2010

Princess Erfe, Community Development Administrator
Town of Greenwich, Community Development

Cabinets, Counters, Shelves, Sinks and Faucets Projects, 22 Bridge Street, Greenwich, CT

Request to Expand Project

Cabinets and counters have been installed and we learned that the cabinet depth of standard floor cabinets is less than the cabinets that were installed in 1993. As a result, there is a gap between the flooring and the cabinet bottom. Due to this gap the concrete floor shows between the cabinet bottom and the edge of the flooring. The gap is unsightly as well as a health hazard because the gap will be difficult to clean and collect material that should be kept from crawling children. The flooring is old and well worn. As a result the existing flooring needs to be replaced. We are requesting to replace the flooring throughout the building with new vinyl and carpet.

The cost of replacement of the flooring is \$41,683.00 (see proposal).

We expect to have about \$14,762 unspent in the contract. The amount needed to cover the additional cost is \$26,921.00.

We request \$41,683.00 to expand this project to include replacement of the flooring, \$14,762.00 from the remaining funds in the grant and \$26,921.00 of additional funding.

Robert M. Arnold, President
Family Centers Inc.
April 19, 2010

April 19, 2010

Princess Erfe, Community Development Administrator
Town of Greenwich, Community Development

Cabinets, Counters, Shelves, Sinks and Faucets Projects, 22 Bridge Street, Greenwich, CT

Request to Expand Project

Financial Detail

Project Costs

Supplies

(Cabinets, counters, shelves, sinks and faucets)	\$30,071
Installation work	\$11,400
<u>Change order 1</u>	<u>\$ 3,580</u>
<u>Change order 2</u>	<u>\$ 187</u>
Total	\$45,238

Original budget for project	\$60,000
<u>less Actual cost of project</u>	<u>\$45,238</u>
Balance	\$14,762

Additional work --

Replacement of flooring - estimated cost	\$41,683
<u>Less balance</u>	<u>\$14,762</u>
Amount needed	\$26,921

CDBG Request \$26,921

Given the shortfall in funding we currently face, Family Centers is unable to contribute to the project. We have lost some funding recently and expect further cuts to our State funded grants in the new fiscal year starting July 1st. Recently, we lost a \$14,000 Families in Crisis grant from CT Dept. of Social Services and our Nurturing Families Network grant was reduced by approximately \$18,000 in this fiscal year necessitating the elimination of a staff position and a layoff effective 4/15/10. We have had a 2% reduction to our Dept. of Mental Health and Addiction Service grant and a 4% reduction to our State of CT Head Start grant. Service fees are down as a result of people losing their jobs, loosing insurance and reduced resources to pay for service. Fees for child day care are down for the same reason resulting in greater scholarship demand.

Shielding Media, LLC

Reg# 600350

April 14, 2010

Robert Short
Family Centers
40 Arch Street
Greenwich, Connecticut

Re: 22 Bridge Street Flooring

Dear Robert:

I am pleased to be able to offer our services to perform the floor installation at the Family Centers building at 22 Bridge Street, Greenwich Connecticut. The estimate is based on the following information:

- 1: All work is to be performed in accordance with all known Federal, State, Local, Industry, Manufacturer and PDCA standards.
- 2: All necessary electric, and water, will be at the owner's expense.
- 3: All additional Carpentry, Painting and Drywall are performed at \$82/hour/man during the day and \$98/hour/man at night and on weekends and material plus 20%. Travel time is charged and Time is billed in ½ hour increments.
- 4: SML is not responsible for pest and insect control.
- 5: SML carries a \$2,000,000 General Aggregate Insurance Policy with \$1,000,000 per occurrence, an additional \$2,000,000 Umbrella and all necessary Workman Compensation.
- 6: SML is a Certified SBE by the State of CT, a Member of the PDCA (Painting and Decorator Contractor Association), and all of our employees are OSHA-10 Safety Trained, Lead Safe Worker Trained and the New EPA RRP training required by law by 4/22/10.
- 7: Paint will be applied by brush, roller and/or airless sprayer.
- 8: All work is based on no known hazardous materials being present including Asbestos, PCB's and Lead Based Paint.
- 9: This work will take 2-4 days 1 or 2 weekends dependant on current conditions in the building.
- 10: SML issues a 1year workmanship warranty on all work we perform.
- 11: Terms: 1/3 deposit, balance is due upon completion. SML accepts Visa, MC, Amex, Cash and Checks.
- 13: This estimate is based on no permits needed, prevailing wages to be paid, and no bonds.

Estimates:

The work is based on removing all of the existing flooring, and installing new 6 foot wide Vinyl flooring in the multicolor pattern chosen in Natural White Color And removing the

existing carpeting and replacing with a new carpet based on the assortment of carpet samples provided. This includes the carpet in the front office, lobby, hallways, 2 steps and center room which currently has carpet. The 2 rooms which currently have a split vinyl/carpet floor will be changed to all vinyl sheet flooring.

Please note that the work includes removal of the flooring and minor leveling compound if needed. If the floor has larger holes, delaminating concrete, or cracks that need to be filled, this will be an extra to fix.

The Vinyl floor will be chemically welded at all seams.

The work includes installing the Vinyl flooring in all of the rooms that currently have vinyl flooring including the bathrooms with the exception of the 2 front storage rooms which have been eliminated from the list.

The cost are as follows based on prevailing wages:

1: Vinyl Flooring:

A: Materials Estimate: Vinyl Sheet flooring including all materials, adhesives, chemical sealer, applicator kits, and floor patch (400 yards): \$ 9,984.00

B: Labor Estimate: Install Vinyl Sheet flooring including the removal of the existing vinyl, sealing all seams, floor prep and disposal cost: \$18,362.00

2: Cove Base: Supply and install new 4" cove base (960 lf): \$ 2,243.00

3: Walk Off Carpet at Entranceway: Supply and install new carpet: \$ 392.00

4: Carpet:

A: Material Estimate to Supply new carpet including adhesive, patch & latex and threshold pieces (146 yards): \$ 2,964.00

B: Labor est.: remove existing, prep floor, install new carpet and adhesive: \$ 1,978.00

5: Labor:

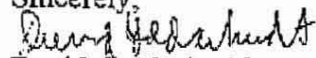
This is the labor to pick up and move all of the furniture and possessions on the floor in and out of the rooms to allow for the floor to be replaced. This includes disconnecting the toilets and resetting the toilets back in place with new wax rings. This includes 2 men for 4 weekend days and nights based on 40 hours/man or 80 hours@72.00/hour: \$5,760.00

Total: \$41,683.00 Plus applicable sales tax.

If there are any questions please call me at (860) 236-9993 or on my cell phone at (203) 376-2469.

Thank You,

Sincerely,


David Goldschmidt