

**Explanos for Proposed Resolutions
to Amend Term Expiration Dates for
Committee on Aging
Alarm Appeals Board
Board of Ethics
Inland Wetlands and Watercourses Agency**
revised September 27, 2017 10:25 AM

These resolutions propose amendments to the term expiration dates for town agencies whose methods of appointment are located in the Code of Ordinances or other resolutions previously adopted by the RTM¹. Resolutions to amend the term expiration dates for agencies whose methods of appointment are located in the Charter are scheduled to be presented to the BOS for adoption before coming before the RTM in December.

These resolutions represent a continuation of the Appointments Committee's initiative to amend the term expiration dates for the body of agencies appointed by the RTM which was initiated in September when a resolution to amend the term expiration dates for the Flood and Erosion Control Board was adopted¹. The format used in that resolution has been used as a template for those presented here.

The Goals of These Amendments:

The rationale for these changes, explained more extensively in the Explanos of the September Call, is summarized here:

1. Even-out the appointment workload of the RTM

These amendments organize the annual calendar of appointments so that the term expiration dates for all agencies are distributed more evenly over the course of each year instead of all occurring on March 31.

2. Minimize the risk of interruption to the functioning of Town Agencies.

These amendments will reduce the risk of excessive turnover in membership on an agency in a single year by more evenly staggering the years in which the terms expire.

3. Standardize how appointments-related code is written.

The proposed changes provide consistency across agencies in how the code is written and establish unique designations for each appointed position so that appointments may be more easily tracked and managed.

4. December 2017 completion date in the RTM

This would support an effective date of January 1, 2018.

¹ Item3 on the September 2017 Call.

Exception to Amendments: Harbor Management Commission

Upon advice of the Town Attorney, an amendment to the code for this agency is not being included at this time. Amending the code to this agency may put the Town at a disadvantage in any disputes with the State in which we may be engaged.

Proposed Annual Calendar for Appointments-related RTM Business:

1st Trimester: (remain March 31)

1. Claims Committee ²
2. Condemnation Commission
3. Labor Contracts Committee
4. RTM representative to the Harbor Management Commission³
5. Harbor Management Commission*

2nd Trimester (June 30th):

1. Commission on Aging ^{*4}
2. Alarm Appeals Board *
3. Board of Ethics *
4. Board of Health
5. Board of Human Services
6. Nathaniel Witherell Board
7. Board of Parks and Recreation

3rd Trimester (October 31)

1. Flood and Erosion Control Board*
2. Historic District Commission*
3. Inland Wetlands and Watercourses Agency*
4. Planning and Zoning Board of Appeals
5. Planning and Zoning Commission

A resolution to create a schedule of unique term designations will be introduced at the December Representative Town Meeting.

*an asterisk indicates an agency whose terms of appointment are not located in the Charter and which therefore do not require action by the Board of Selectmen to amend

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- 2 The special Committees of the RTM, while not included in these amendments, account for the majority of work for the Appointments Committee in the first 3 months of an RTM term
 - 3 The term of the RTM representative to the Harbor Management Commission requires no change and no action on the part of the Board of Selectmen or the RTM but is included here for informational purposes. Having the RTM representative remain appointed in the first trimester allows for him/her to become informed with respect to the Harbor Management Commission and advise the RTM when appointments and other issues to the Commission come before the RTM.
 - 4 Although originally named "The Committee on Aging", all practical references to this agency utilize the title "Commission on Aging". This Commission was established by resolution of the RTM in 2/1975 but is not located in the Municipal Code.

Committee on Aging¹ —Existing Text From Resolution

1 Pursuant to Section 7-127a of the General Statutes of the State of Connecticut, there is hereby created a **Committee** on Aging to establish the needs of, and coordinate programs for the aging. Said **Committee** shall consist of seven (7) members, electors of the Town, and shall be appointed by the Representative Town Meeting on nomination by the Selectmen.

Of the members of said Committee first appointed two shall be appointed for terms expiring March 31, 1976, two shall be appointed for terms expiring March 31, 1977, and three shall be appointed for terms expiring March 31, 1978. All subsequent appointments, except to fill vacancies, shall be for a term of three years commencing on the first day of April of the first year of the term. Each member shall serve until his successor shall have been appointed and shall have qualified.

Commission on Aging —Proposed Amendment

Be it resolved that the name of The Committee on Aging will shall be changed to "The Commission on Aging"² effective Immediately, and ...

The resolution establishing the Committee on Aging, which was adopted by action of the Representative Town Meeting on February 10th 1975, as per Item 8 found in Book 13 on pages 277-278 of the Archives of the Minutes of the Representative Town Meeting, shall be amended by replacing the second paragraph of the resolution with the following

a. Composition

1. The Commission on Aging shall consist of seven (7) members.

b. Eligibility

Members shall be electors of the Town of Greenwich.

1 No Code for the Commission on Aging exists on the Town Municode site so no referral to section number is made here. The Committee on Aging, was establishment by resolution of the Representative Town Meeting on February 10th , 1975, as per Item 8 found in Book 13, pages 277 and 278 of the minutes of RTM

2 The resolution establishing this agency refers to it as "The Committee" on Aging. Everyone (including the town web site) seems to refer to it as a "Commission" and the members of this body have requested this change.

c. Appointment Process

1. Members shall be nominated by the Board of Selectmen and appointed by the Representative Town Meeting.
2. Vacancies in the membership of the Commission shall be filled for the unexpired portion of a term in the same manner as regular appointments.

d. Establishment of Unique Designations

1. Each of the seven (7) appointed positions on this Board is assigned a unique designation to facilitate auditing of the appointment process over the course of time. Each designation contains a letter followed by a number. The letter identifies the category of membership; "R" indicating a regular member. Should the Commission alternate members in the future, the letter "A" shall indicate an alternate member. The number following the letter uniquely identifies each position within the respective category.
2. The initial association of position designations to names of appointed members shall be established by resolution adopted by the appointing authority, the Representative Town Meeting.

e. Length and types of terms

1. Terms for appointed members shall be for a period of three (3) years.
2. In the subsections below, "Current Term" refers to a term to which someone has been both appointed before January 1, 2018 and which appointment expires after January 1, 2018.
3. When appointing a new member to this Commission, the new member will receive the position designation previously assigned the person she or he is succeeding and such designation will be indicated on all notices of nomination and appointment including, but not limited to, the agenda and the minutes of the Representative Town Meeting, the committees of the Representative Town Meeting and, where appropriate, the agenda and minutes of the Board of Selectmen.
4. Effective January 1, 2018, Current Terms shall expire on June 30 and commence on July 1 according to the designations in subsection (f.1).
5. Each regular member and alternate member appointed heretofore and serving on January 1, 2018 shall continue to serve such term to which such member was appointed. Such term shall be extended to expire on June 30 following the date on which their current appointment was scheduled to expire.

6. Appointed members of the Commission shall hold office until their successors shall have been appointed and shall qualify.³

f. Designation of Commission Positions

1. The positions for the seven (7) appointed regular members shall be designated positions R1 through R7. The terms for these positions are defined as follows:

(R1): The Current Term for regular member (R1) shall expire June 30, 2018. Terms thereafter shall be for a period of three (3) years.

(R2): The Current Term for regular member (R2) shall expire June 30, 2018. Terms thereafter shall be for a period of three (3) years.

(R3): The Current Term for regular member (R1) shall expire June 30, 2019. Terms thereafter shall be for a period of three (3) years.

(R4): The Current Term for regular member (R1) shall expire June 30, 2019. Terms thereafter shall be for a period of three (3) years.

(R5): The Current Term for regular member (R1) shall expire June 30, 2020. Terms thereafter shall be for a period of three (3) years

(R6): The Current Term for regular member (R1) shall expire June 30, 2020. Terms thereafter shall be for a period of three (3) years

(R7): The Current Term for regular member (R1) shall expire June 30, 2020. Terms thereafter shall be for a period of three (3) years

Commission on Aging <i>Proposed Term Expiration Dates</i>								
Current Name	Designation	2018	2019	2020	2021	2022	2023	2024
Burns, P	R1	6/30			6/30			6/30
Dougherty	R2	6/30			6/30			6/30
Burns, C	R3		6/30			6/30		
Katz	R4		6/30			6/30		
Wolfson	R5			6/30			6/30	
Hynes	R6			6/30			6/30	
Burgweger	R7			6/30			6/30	
Existing Term		• 3-year terms. • No changes to expiration years. • Expiration month changes from March to June.						
Interim Term								
First Full Term								
Future Full term								

3 This code is somewhat redundant of Charter §306a "All officers and the members of all boards, commissions, agencies, committees or like authorities heretofore or hereafter appointed by the Selectmen, the Board of Estimate and Taxation or the Representative Town Meeting shall continue in office until their successors shall be appointed and shall have qualified"

Text of Entire Original Resolution:

NOW, THEREFORE, BE IT RESOLVED as follows:

1. that, pursuant to Section 7-127a of the General Statutes of the State of Connecticut, there is hereby created a Committee on Aging to establish the needs of, and coordinate programs for the aging. Said Committee shall consist of seven (7) members, electors of the Town, and shall be appointed by the Representative Town Meeting on nomination by the Selectmen.
2. that, of the members of said Committee first appointed two shall be appointed for terms expiring March 31, 1976, two shall be appointed for terms expiring March 31, 1977, and three shall be appointed for terms expiring March 31, 1978. All subsequent appointments, except to fill vacancies, shall be for a term of three years commencing on the first day of April of the first year of the term. Each member shall serve until his successor shall have been appointed and shall have qualified.
3. that, at its organizational meeting, said committee shall elect from among its members a Chairman, Vice-Chairman, and Secretary for a term of one year each. The Chairman shall have a vote at the meeting of said Committee and, in the case of a tie, an additional vote for the purpose of dissolving such tie. In the absence of the Chairman of the Committee, the Vice-Chairman shall act for him and have the same powers as the Chairman. Said Committee shall also enact a set of by-laws for rules pertaining to its conduct of business.

Resolution to establish the Committee on Aging
Item 8 Book 13 pages 277-278 Minutes of the RTM

The Moderator then ruled that Item # 8 on the Call was before the meeting.
First Selectman William B. Lewis offered the following substitute resolution which was duly moved and seconded.

WHEREAS, sixteen percent of Greenwich residents are over 60 years of age; and
WHEREAS, an official town agency is needed to plan, coordinate, support and improve existing services to the elderly, based on analyses of their needs; and to initiate new services to meet the requirements of this age group; and to increase community awareness of the needs and the services designed to meet them; and
WHEREAS, an official town agency is needed to coordinate and serve as a clearing house for existing civic and tax-supported organizations and departments, singly or in combination, to provide the specific services which such organizations or departments are best fitted to provide and at the lowest cost to Greenwich citizens; and,
WHEREAS, such an agency is needed to better seek out and obtain funding for projects for the elderly under existing federal, state, sub-state and private programs and grants, and to correlate and integrate local planning for services with regional and state planning and priorities; and
WHEREAS, Section 7-127a of the General Statutes provides that any town may establish a committee to study the needs of, and coordinate programs for the aging;
NOW, THEREFORE, BE IT RESOLVED as follows:

1. that, pursuant to Section 7-127a of the General Statutes of the State of Connecticut, there is hereby created a Committee on Aging to establish the needs of, and coordinate programs for the aging. Said Committee shall consist of seven (7) members, electors of the Town, and shall be appointed by the Representative Town Meeting on nomination by the Selectmen.
2. that, of the members of said Committee first appointed two shall be appointed for terms expiring March 31, 1976, two shall be appointed for terms expiring March 31, 1977, and

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three shall be appointed for terms expiring March 31, 1978. All subsequent appointments, except to fill vacancies, shall be for a term of three years commencing on the first day of April of the first year of the term. Each member shall serve until his successor shall have been appointed and shall have qualified.

3. that, at its organizational meeting, said Committee shall elect from among its members And Secretary for a term of one year each. The Chairman
a Chairman, Vice-Chairman/shall have a vote at the meeting of said Committee and, in the case of a tie, an additional vote for the purpose of dissolving such tie. In the absence of the Chairman of the Committee, the Vice-Chairman shall act for him and have the same powers as the Chairman. Said Committee shall also enact a set of by-laws or rules pertaining to its conduct of business.

Resolution adopted

Alarm Appeals Board Existing Code Existing Code §2A-4b

2A-4

- a There shall be in the Town an Alarm Appeal Board, which shall have the powers and duties granted to it under this chapter.
- b. The Alarm Appeal Board shall consist of five (5) members who shall be appointed by the Representative Town Meeting on nomination by the Board of Selectmen. All members shall be electors of the Town and shall serve without compensation. Three (3) members shall be appointed for terms expiring March 31, 1982 and two (2) members for terms expiring March 31, 1984. Further appointments, except to fill vacancies, shall be for terms of four (4) years commencing on April 1. Appointed members shall serve until their successors shall have been appointed and qualified. Vacancies in the membership shall be filled for the unexpired portion of a term in the same manner as regular appointments.

Alarm Appeals Board Proposed Amendment

Be it resolved that **CHAPTER 2A. ALARM DEVICES, CHAPTER 2A. – ALARM DEVICES, Sec. 2A-4. - Alarm Appeal Board** of the Code of Ordinances of the Town shall be amended by replacing said Section 2A-4 with the following:

2A-4

Alarm Appeals Board

There shall be in the Town an Alarm Appeal Board, which shall have the powers and duties granted to it under this chapter.

a. Composition

- 1. The Alarm Appeals Board shall consist of five (5) regular members.

b. Eligibility

Members shall be electors of the Town of Greenwich and serve without compensation.

c. Appointment Process

1. Members of the Alarm Appeals Board shall be nominated by the Board of Selectmen and appointed by the Representative Town Meeting.
2. Vacancies in the membership of the Board shall be filled for the unexpired portion of a term in the same manner as regular and alternate appointments.

d. Quorum

Three (3) members of such Board shall constitute a quorum. All decisions shall be by a majority of those present and voting.

e. Establishment of Unique Designations

1. Each of the five (5) appointed positions on this Board is assigned a unique designation to facilitate auditing of the appointment process over the course of time. Each designation contains a letter followed by a number. The letter identifies the category of membership; "R" indicating a regular member and, should this board ever be assigned alternate members, "A" indicating an alternate member. The number following the letter uniquely identifies each position within the respective category.
2. The initial association of position designations to names of appointed members shall be established by resolution adopted by the appointing authority, the Representative Town Meeting.

f. Length and types of terms

1. Terms for appointed regular members and alternates shall be for a period of four (4) years except for the shorter one-time interim term for member R5, as designated in subsection f, "Designation of Board Positions"
2. Three (3) types of terms are utilized in the subsections below. "Current Term" refers to a term to which someone has been both appointed before January 1, 2018 and which appointment expires after January 1, 2018. "Interim Term" refers to a single term of less than four (4) years and which is used once, as specified in subsection (g.1) below, to accomplish a staggering of the term expiration years of the Board positions for the purpose of limiting the scheduled of turnover of Board members in a single year, thus minimizing risk to Board continuity.

3. When appointing a new member to this Board, the new member will receive the position designation previously assigned the person she or he is succeeding and such designation will be indicated on all notices of nomination and appointment including, but not limited to, the agenda and the minutes of the Representative Town Meeting, the committees of the Representative Town Meeting and, where appropriate, the agenda and minutes of the Board of Selectmen.
4. Effective January 1, 2018, Current Terms shall expire on June 30 and commence on July 1 according to the designations in subsection (g1).
5. Each regular member and alternate member appointed heretofore and serving on January 1, 2018 shall continue to serve such term to which such member was appointed. Such term shall be extended to expire on June 30 following the date on which their current appointment was scheduled to expire.
6. Appointed members of the Board shall hold office until their successors shall have been appointed and shall qualify.¹

g. Designation of Board Positions

1. The positions for the five (5) appointed regular members shall be designated positions R1 through R5. These terms for these positions are defined as follows:
 - (R1): The Current Term for regular member (R1) shall expire June 30, 2018. Terms thereafter shall be for a period of four (4) years.
 - (R2): The Current Term for regular member (R2) shall expire June 30, 2018. Terms thereafter shall be for a period of four (4) years.
 - (R3): The Current Term for regular member (R3), shall expire June 30, 2019. Terms thereafter shall be for a period of four (4) years.
 - (R4): The Current Term for regular member (R4) shall expire June 30, 2020. Terms thereafter shall be for a period of four (4) years.
 - (R5): The Current Term for regular member (R5), shall expire June 30, 2018. The next appointment will be to a three-year (3-year) interim term which will expire June 30, 2021. Terms thereafter shall be for a period of four (4) years.

¹ This code may be considered redundant and therefore unnecessary given §306

Alarm Appeals Board <i>Proposed Term Expiration Dates</i>									
Current Name	Designation	2018	2019	2020	2021	2022	2023	2024	2025
Brooks	R1	6/30				6/30			
Daine	R2	6/30				6/30			
Zack	R3		6/30				6/30		
Slusarz	R4			6/30				6/30	
Yeskey	R5	6/30			6/30				6/30
Existing Term ☐ Interim Term ☐ First Full Term ☐ Future Full term ☐ • 4-year terms. • Changes to expiration years accomplished by adding interim terms. • Expiration month changes from March to June.									

Board of Ethics Existing Code §2-11

- (a) There shall be established a Board of Ethics in and for the town.
- (b) The Board shall consist of five (5) members who shall be appointed by the Representative Town Meeting on nomination by the Board of Selectmen. Appointments shall be for terms of three (3) years, commencing on April 1.
- (c) Vacancies in the membership of the Board shall be filled for the unexpired portion of a term in the same manner as regular appointments. All members shall be electors of the town and shall hold no other town office. The members shall elect a Chairman and a Secretary.

Board of Ethics Proposed Amendment

Be it resolved that **CHAPTER 2. ADMINISTRATION, ARTICLE 2. - CODE OF ETHICS, Sec. 2-11. - Board of Ethics; membership; term; vacancy** of the Code of Ordinances shall be amended by replacing said Section 2-11 with the following:

Sec. 2-11-Membership; number; appointment.

There shall be established a Board of Ethics in and for the town

a. Composition

The Board shall consist of five (5) regular members. The members shall elect a Chairman and a Secretary.

b. Eligibility

Members shall be electors of the Town of Greenwich and hold no other office.

c. Appointment Process

1. Members shall be nominated by the Board of Selectmen and appointed by the Representative Town Meeting.
2. Vacancies in the membership of the Board shall be filled for the unexpired portion of a term in the same manner as regular and alternate appointments.

d. Establishment of Unique Designations

1. Each of the five (5) appointed positions on this Board is assigned a unique designation to facilitate auditing of the appointment process over the course of time. Each designation contains a letter followed by a number. The letter identifies the category of membership; "R" indicating a regular member and, should this board ever be assigned alternate members, "A" indicating an alternate member. The number following the letter uniquely identifies each position within the respective category.
2. The initial association of position designations to names of appointed members shall be established by resolution adopted by the appointing authority, the Representative Town Meeting.

e. Length and types of terms

1. Terms for appointed regular members and alternates shall be for a period of three (3) years.
2. In the subsections below, "Current Term" refers to a term to which someone has been both appointed before January 1, 2018 and which appointment expires after January 1, 2018.
3. When appointing a new member to this Board, the new member will receive the position designation previously assigned the person she or he is succeeding and such designation will be indicated on all notices of nomination and appointment including, but not limited to, the agenda and the minutes of the Representative Town Meeting, the committees of the Representative Town Meeting and, where appropriate, the agenda and minutes of the Board of Selectmen.
4. Effective January 1, 2018, Current Terms shall expire on June 30 and commence on July 1 according to the designations in subsection (f.1).
5. Each regular member and alternate member appointed heretofore and serving on January 1, 2018 shall continue to serve such term to which such member was appointed. Such term shall be extended to expire on June 30 following the date on which their current appointment was scheduled to expire.
6. Appointed members of the Board shall hold office until their successors shall have been appointed and shall qualify.¹

¹ This code may be considered redundant and therefore unnecessary given §306

f. Designation of Board Positions

1. The positions for the five (5) appointed regular members shall be designated positions R1 through R5. These terms for these positions are defined as follows:

(R1): The Current Term for regular member (R1) shall expire June 30, 2018. Terms thereafter shall be for a period of three (3) years.

(R2): The Current Term for regular member (R2) shall expire June 30, 2018. Terms thereafter shall be for a period of three (3) years.

(R3): The Current Term for regular member (R3), shall expire June 30, 2019. Terms thereafter shall be for a period of three (3) years.

(R4): The Current Term for regular member (R4) shall expire June 30, 2019. Terms thereafter shall be for a period of three (3) years.

(R5): The Current Term for regular member (R5) shall expire June 30, 2020. Terms thereafter shall be for a period of three (3) years.

Board of Ethics Proposed Term Expiration Dates									
Current Name	Designation	2018	2019	2020	2021	2022	2023	2024	2025
DeBary	R1	6/30			6/30			6/30	
Margenot	R2	6/30			6/30			6/30	
Grele	R3		6/30			6/30			6/30
Jeremiah	R4		6/30			6/30			6/30
Sisca	R5			6/30			6/30		
Existing Term Interim Term First Full Term Future Full term 3-year terms. No changes to years. Expiration month changes from March to June.									

Historic District Commission¹ Existing Code §6-310

The Representative Town Meeting, upon nomination by the Board of Selectmen, shall appoint one (1) member and one (1) alternate member to serve until March 31, 1976, one (1) member and one (1) alternate member to serve until March 31, 1977, one (1) member and one (1) alternate member to serve until March 31, 1978, one (1) member and one (1) alternate member to serve until March 31, 1979, and one (1) member and one (1) alternate member to serve until March 31, 1980. Thereafter, each member and each alternate member appointed to fill a vacancy created by the expiration of a term of office shall be appointed for a term of five (5) years commencing on the first day of April of such term. Any vacancy created by any reason other than by the expiration of a term shall be filled for the unfilled portion of the term in the same manner as the original appointment.

Historic District Commission Proposed Amendment

Be it resolved that **CHAPTER 6. LAND USE, ARTICLE 5. - HISTORIC DISTRICT, Sec. 6-309. – Commission through Section 6-310** of the Code of Ordinances of the Town shall be amended by replacing said Sections 6-309 and 6-310 with the following:

6-309-

An Historic District Commission is hereby established

6-310 - Membership; number; appointment.

a. Composition

1. The Historic District Commission shall consist of five (5) regular members.
2. In addition to five (5) regular members, the Historic District Commission shall also include five (5) alternate members.

b. Eligibility

There are no eligibility requirements for serving on the Historic District Commission.

¹ The Historic District Commission is designated as the Historic Properties Commission in §6-320. The composition of the Commission(s) is established in §6-31 "Historic District Commission". It appears that amending the code for the Historic District Commission will serve to amend the code for the Historic Properties Commission as well. .

c. Appointment Process

1. Five (5) regular members and the five (5) alternate members shall be nominated by the Board of Selectmen and appointed by the Representative Town Meeting.
2. Vacancies in the membership of the Commission shall be filled for the unexpired portion of a term in the same manner as regular and alternate appointments.

d. Establishment of Unique Designations

1. Each of the ten (10) appointed positions on this Commission is assigned a unique designation to facilitate auditing of the appointment process over the course of time. Each designation contains a letter followed by a number. The letter identifies the category of membership; "R" indicating a regular member and "A" indicating an alternate member. The number following the letter uniquely identifies each position within the respective category.
2. The initial association of position designations to names of appointed members shall be established by resolution adopted by the appointing authority, the Representative Town Meeting.

e. Length and types of terms

1. Terms for appointed regular members and alternates shall be for a period of five (5) years.
2. In the subsections below, "Current Term" refers to a term to which someone has been both appointed before January 1, 2018 and which appointment expires after January 1, 2018.
3. When appointing a new member to this Commission, the new member will receive the position designation previously assigned the person she or he is succeeding and such designation will be indicated on all notices of nomination and appointment including, but not limited to, the agenda and the minutes of the Representative Town Meeting, the committees of the Representative Town Meeting and, where appropriate, the agenda and minutes of the Board of Selectmen.
4. Effective January 1, 2018, Current Terms shall expire on October 31 and commence on November 1 according to the designations in subsection (f.1).

5. Each regular member and alternate member appointed heretofore and serving on January 1, 2018 shall continue to serve such term to which such member was appointed. Such term shall be extended to expire on October 31 following the date on which their current appointment was scheduled to expire.
6. Appointed members of the Commission shall hold office until their successors shall have been appointed and shall qualify.²

f. Designation of Commission Positions

1. The positions for the five (5) appointed regular members shall be designated positions R1 through R5 and the positions for the five (5) appointed alternate members shall be designated positions A1 through A5. These terms for these positions are defined as follows:
 - (R1): The Current Term for regular member (R1) shall expire October 31, 2018. Terms thereafter shall be for a period of five (5) years.
 - (R2): The Current Term for regular member (R2) shall expire October 31, 2019. Terms thereafter shall be for a period of five (5) years.
 - (R3): The Current Term for regular member (R3), shall expire October 31, 2020. Terms thereafter shall be for a period of five (5) years.
 - (R4): The Current Term for regular member (R4) shall expire October 31, 2021. Terms thereafter shall be for a period of five (5) years.
 - (R5): The Current Term for regular member (R5) shall expire October 31, 2022. Terms thereafter shall be for a period of five (5) years.
 - (A1): The Current Term for alternate member (A1) shall expire October 31, 2018. Terms thereafter shall be for a period of five (5) years.
 - (A2): The Current Term for alternate member (A2) shall expire October 31, 2019. Terms thereafter shall be for a period of five (5) years.
 - (A3): The Current Term for alternate member (A3) shall expire October 31, 2020. Terms thereafter shall be for a period of five (5) years.
 - (A4): The Current Term for alternate member (A4) shall expire October 31, 2021. Terms thereafter shall be for a period of five (5) years.
 - (A5): The Current Term for alternate member (A5) shall expire October 31, 2022. Terms thereafter shall be for a period of five (5) years.

² This code may be considered redundant and therefore unnecessary given §306

Historic District Commission <i>Proposed Term Expiration Dates</i>								
Current Name	Designation	2018	2019	2020	2021	2022	2023	2024
Crist	R1	6/30					10/31	
Toraby	R2		10/31					10/31
Brown	R3			10/31				
Sheridan	R4				10/31			
Bishop	R5					10/31		
Open (McGinnis)	A1	6/30					10/31	
Kossler	A2		10/31					10/31
Open (Bechtel)	A3			10/31				
Klein	A4				10/31			
Williams	A5					10/31		
Existing Term		• 5-year terms. • No changes to expiration years. • Expiration month changes from March to October						
Interim Term								
First Full Term								
Future Full term								

Inland Wetlands & Watercourses Agency Existing Code

§2-20

- (a) The Inland Wetlands and Watercourses Agency shall consist of three (3) members whose terms shall expire on March 31, 1976, and four (4) members whose terms shall expire on March 31, 1977. There shall be three (3) alternate members, one (1) of whom shall be appointed for a term expiring on March 31, 1976, and two (2) of whom shall be appointed for terms expiring on March 31, 1977. If a regular member of the Agency is absent and not disqualified, such member may designate an alternate to act in his place. If he fails to make such designation or is disqualified, the Chairman shall designate an alternate. Alternates designated by the Chairman shall be chosen in rotation so that they will act as nearly equal a number of times as possible. If any alternate is not available in accordance with such rotation, such fact shall be recorded in the minutes of the meeting.
- (b) All appointments of members and alternate members subsequent to November 1, 1973 shall be made by the Representative Town Meeting on nomination by the Board of Selectmen. All such subsequent appointments, except to fill vacancies, shall be for terms of four (4) years commencing on April 1 of the first year of the term.

Inland Wetlands & Watercourses Agency

Proposed Amendment

Be it resolved that **CHAPTER 2. ADMINISTRATION, ARTICLE 6.: INLAND WETLANDS AND WATERCOURSES AGENCY, sec 6-220** of the Code of Ordinances of the Town shall be amended by replacing said Section 6-220 with the following:

Sec. 6-220 - Membership; number; appointment.

a. Composition

1. The Inland Wetlands and Watercourses Agency shall consist of seven (7) regular members.
2. In addition to seven (7) regular members, the Inland Wetlands and Watercourses Agency shall also include three (3) alternate members.

b. Eligibility

There are no eligibility requirements for serving on the Inland Wetlands and Watercourses Agency.

c. Appointment Process

1. The seven (7) regular members and the three (3) alternate members of this agency shall be nominated by the Board of Selectmen and appointed by the Representative Town Meeting.
2. Vacancies in the membership of the agency shall be filled for the unexpired portion of a term in the same manner as regular and alternate appointments.
3. Members and alternate members of the Inland Wetland and Water Courses Agency shall serve without compensation

d. Establishment of Unique Designations

1. Each of the ten (10) appointed positions on this agency is assigned a unique designation to facilitate auditing of the appointment process over the course of time. Each designation contains a letter followed by a number. The letter identifies the category of membership; "R" indicating a regular member and "A" indicating an alternate member. The number following the letter uniquely identifies each position within the respective category.
2. The initial association of position designations to names of appointed members shall be established by resolution adopted by the appointing authority, the Representative Town Meeting.

e. Length and types of terms

1. Terms for appointed regular members and alternates shall be for a period of four (4) years except for the shorter one-time interim terms for members R5, R6, R7, A2, and A3 as designated in subsection f, "Designation of Board Positions"
2. Three (3) types of terms are utilized in the subsections below. "Current Term" refers to a term to which someone has been both appointed before January 1, 2018 and which appointment expires after January 1, 2018. "Interim Term" refers to a single term of less than four (4) years and which is used once, as specified in subsection (f.1) below, to accomplish a staggering of the term expiration years of the Board positions for the purpose of limiting the scheduled turnover of agency members in a single year, thus minimizing risk to agency continuity.

3. When appointing a new member to this agency, the new member will receive the position designation previously assigned the person she or he is succeeding and such designation will be indicated on all notices of nomination and appointment including, but not limited to, the agenda and the minutes of the Representative Town Meeting, the committees of the Representative Town Meeting and, where appropriate, the agenda and minutes of the Board of Selectmen.
4. Effective January 1, 2018, Current Terms shall expire on October 31 and commence on November 1 according to the designations in subsection (f.1).
5. Each regular member and alternate member appointed heretofore and serving on January 1, 2018 shall continue to serve such term to which such member was appointed. Such term shall be extended to expire on October 31 following the date on which their current appointment was scheduled to expire.
6. Appointed members of the Board shall hold office until their successors shall have been appointed and shall qualify¹.

f. Designation of Agency Positions

1. The positions for the seven (7) appointed regular members shall be designated positions R1 through R7 and the positions for the three (3) appointed alternate members shall be designated positions A1 through A3. These terms for these positions are defined as follows:
 - (R1): The Current Term for regular member (R1) shall expire October 31, 2020. Terms thereafter shall be for a period of four (4) years.
 - (R2): The Current Term for regular member (R2) shall expire October 31, 2020. Terms thereafter shall be for a period of four (4) years.
 - (R3): The Current Term for regular member (R3), shall expire October 31, 2021. Terms thereafter shall be for a period of four (4) years.
 - (R4): The Current Term for regular member (R4) shall expire October 31, 2021. Terms thereafter shall be for a period of four (4) years.
 - (R5): The Current Term for regular member (R5) shall expire October 31, 2020. The next appointment will be to a two-year (2-year) Interim Term which will expire October 31, 2022. Terms thereafter shall be for a period of four (4) years.
 - (R6): The Current Term for regular member (R6) shall expire October 31, 2021. The next appointment will be to a one-year (1-year) interim term which will expire October 31, 2022. Terms thereafter shall be for a period of four (4) years.

¹ This code may be considered redundant and therefore unnecessary given §306

(R7): The Current Term for regular member (R4) shall expire October 31, 2021. The next appointment will be to a two-year (2-year) interim term which will expire October 31, 2023. Terms thereafter shall be for a period of four (4) years.

(A1): The Current Term for alternate member (A1) shall expire October 31, 2020. Terms thereafter shall be for a period of four (4) years.

(A2): The Current Term for alternate member (A2) shall expire October 31, 2021. The next appointment will be to a one-year (1-year) interim term which will expire October 31, 2022. Terms thereafter shall be for a period of four (4) years.

(A3): The Current Term for alternate member (A3) shall expire October 31, 2020. The next appointment will be to a three-year (3-year) interim term which will expire October 31, 2023. Terms thereafter shall be for a period of four (4) years.

Inland & Wetlands Watercourses Agency Proposed Term Expiration Dates								
Current Name	Designation	2018	2019	2020	2021	2022	2023	2024
Schondorf	R1			10/31				10/31
Harris	R2			10/31				10/31
Rogers	R3				10/31			
Skoufalos	R4				10/31			
Galvin	R5			10/31		10/31		
Kerlin	R6				10/31	10/31		
Benton	R7				10/31		10/31	
Rossi	A1			10/31				10/31
Salisbury	A2				10/31	10/31		
Jander	A3			10/31			10/31	
Existing Term Interim Term First Full Term Future Full term 4-year terms. - Changes to expiration years accomplished by adding interim terms. - Expiration month changes from March to October								